

INDIAN INSTITUTE OF TECHNOLOGY GANDHINAGAR
Palaj, Gandhinagar, Gujarat 382355

Advertisement for a post of Assistant Project Manager

Indian Institute of Technology Gandhinagar (IITGN) invites applications from deserving candidates to the post of **Assistant Project Manager** for the project HoMI (History of Mathematics in India), which will document, research and propagate India's contributions to mathematics.

Project Title: HoMI (History of Mathematics in India)

Name of the Post: Assistant Project Manager

Number of posts: One

Tenure: 2 years (with evaluation of performance at the end of each year).

Consolidated monthly remuneration: Rs. 40 to 48,000/- (consolidated + campus accommodation or admissible HRA), to be revised at the end of each year subject to satisfactory performance.

Age limit: Below 35 years as of 31.12.2020.

Qualifications:

Essential:

1. MBA, Masters in Library & Information Science (M.L.IS.c), or MSc.
2. Good managerial skills and adequate experience of working with academia/industry.
3. Adequate Computer skills.

Desirable:

4. Basic knowledge of Mathematics (Higher Secondary level).
1. Basic knowledge of Sanskrit.

Job Description:

1. Coordinating meetings and events.
2. Liaison with IITGN faculty and other experts in India and abroad.
3. May require travelling.
4. Assisting in building a repository and books, journals and other digitised documents.
5. Updating the HoMI website.

Interested candidates may submit their applications latest by 9 August 2020 through email to Prof. Michel Danino, Visiting Professor and Project Investigator, HoMI Project, IIT Gandhinagar, micheldanino@iitgn.ac.in. The application should include in a single pdf file: (1) A brief write-up (one para each) on your relevant experience and your motivation to apply for this position; (2) up-to-date

résumé with at least two references and their contact details; (3) scan of all relevant academic transcripts.

The final selection will be done through shortlisting, a test, and a Skype interview. Shortlisted candidates will be intimated by August 15 and given further details.
