



ICMR-NATIONAL INSTITUTE OF EPIDEMIOLOGY
Department of Health Research, Ministry of Health
and Family Welfare, Government of India
R-127, Second Main Road, TNHB, Ayapakkam,
Chennai – 600 077.

No. NIE/PE/Advt/August 2020/11

Date: 05.08.2020

VACANCY NOTIFICATION

Applications are invited for the project posts and contractual positions for COVID-19 RT PCR Lab at NIE mentioned below from the eligible candidates in the prescribed proforma appended below:

Last date of submission of application: 24.08.2020 upto 5:00 PM

- a) **Mode of submission of application** Through Email (Application form along with all supporting documents)
- b) **Email Id** nieprojectcell@nieicmr.org.in

I. PROJECT POSTS:

1	Name of the Post	Project Scientist - C(Medical / Non-Medical)
	Number of Post	1 (One)
	Project	Hospital Based Sentinel Surveillance for <i>S. pneumonia</i> and other Invasive Bacterial Disease (HBSSPIBD)
	Place of Posting	NIE, Chennai
	Essential Qualification	<u>Medical</u> M.D. in Preventive and Social Medicine with one year relevant experience or MBBS & MPH Degree with 2 years relevant experience OR M.B.B.S Degree with 4 years experience in the area of Public Health/ Preventive and Social medicine / Epidemiology after obtaining MBBS Degree.

	<p><u>Non-Medical</u></p> <p>B.V.Sc & AH / BDS Degree recognized by VCI / DCI with five (5) years' experience in Public Health/Epidemiology after B.V.Sc & AH / BDS</p> <p style="text-align: center;">OR</p> <p>1st Class Master Degree in Epidemiology / Biostatistics / Data Analysis/Data Sciences with 4 years experience</p> <p style="text-align: center;">OR</p> <p>2nd Class Master Degree in Epidemiology / Biostatistics / Data Analysis/Data Sciences + PhD with 4 years experience</p>
Desirable Qualification	<p>a) A Doctorate in Preventive and Social Medicine/Epidemiology / Veterinary Public Health / Epidemiology from a recognized University/ Institute</p> <p>b) Proven experience in scientific writing communication as evidenced by publications in peer reviewed Pubmed indexed journals as primary or corresponding author</p> <p>c) Additional Post Doctoral Research/ teaching experience in above subjects in recognized institute(s)</p> <p>d) Working Knowledge of Statistical Packages like SPSS, R and spread sheets such as MS Excel or Redcap</p>
Age limit	40 years
Emoluments	<p>Medical: Consolidated salary of Rs. 64,000/- + HRA</p> <p>Non Medical: Consolidated salary of Rs. 51,000/- + HRA</p>
Nature of Duties	<ul style="list-style-type: none"> • Experience in scientific writing communication (English) in peer reviewed international journals and preparation of reports • Familiarity with Good Data Management Practices • Analyse data using statistical software like SPSS and Epi Info. • Conduct meetings/workshops/training programs • Willingness to travel anywhere in India • Any other work assigned by the Director/PI/Co-PI/Supervisory officer
Duration	One Year (Renewable for the project duration subject to performance and project requirement)

2.	Name of the post	Project Scientist – C (Medical)
	Number of posts	01 (One)
	Name of the Project	Model Rural Health Research Unit, Tirunelveli
	Place of posting	MRHRU, Tirunelveli
	Essential Qualification	Post Graduate degree (MD / DNB) in Community Medicine / PSM / Pharmacology after MBBS with one year experience (OR) MBBS with MPH / Post Graduate Diploma in above subjects after MBBS with two years' experience (OR) MBBS degree recognized by MCI with four years' experience in Public Health after MBBS degree
	Desirable Qualification and Experience	a) All other things equal, candidates with proven scientific writing skills & good communication skills in English as evidenced by publications either as Primary or Corresponding Author in peer reviewed international journals will be preferred b) Educational Qualification and duration of experience will be relaxed in case of the deserving candidates c) Age relaxation is allowable to corresponding years of work experience in the Research Experience in ICMR
	Emoluments	Rs.75,000/- per month
	Age Limit	40 years
Nature of Duties	<ul style="list-style-type: none"> • Organize and conduct field and lab research activities • Scientific writing (English) for peer reviewed international journals and preparation of reports • Familiarity with good data management practices • Analyze data using statistical software like SPSS and Epi Info • Conduct meetings / workshops / training programs • Willingness to travel anywhere in India • Any other work assigned by the Director / PI / Co-PI / 	

		Supervisory Officer
	Duration	One year (renewable for the project duration subject to performance and project requirement)

3.	Name of the post	Project Upper Division Clerk
	Number of posts	01 (one) (SC)
	Name of the Project	Model District for Public Health Preparedness, Surveillance and Response: Multi – Strategic Integrated Approach in Thiruvallur District, Tamil Nadu, India (GHSA)
	Place of posting	ICMR-NIE, Chennai
	Essential Qualification	12th pass or equivalent from a recognized board with 5 years' experience of administrative work OR Graduate in any discipline with 2 years' experience of administrative work AND A typing speed test of not less than 8000 key depressions per hour (KDPH) in English on computer
	Emoluments	Rs.17,000/- per month.
	Age Limit	SC-33 years (including 5 years age relaxation)
	Nature of Duties	<ul style="list-style-type: none"> • Preparation of budget and utilization statements for the project • Preparation of pay bills & returns • Processing of TA claims • Auditing, Maintenance of accounts and receipts • Maintenance of budget and fund transfer records • Preparation of letters of correspondence, Documentation etc. • Any other work assigned by the Director/PI

Duration	12 months (Extendable based on the performance and project requirements)
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II. CONTRACTUAL POSITIONS FOR RT PCR LAB AT NIE
(SL.NO.04 TO 06)

4	Name of the Post	Technical Assistant (Lab)
	No. of Post & Category	06 (Six) (UR-03, OBC-01, SC-01, EWS-01)
	Place of Posting	ICMR-NIE, Chennai
	Essential Qualification	Graduate degree in Microbiology / Virology/ Biochemistry / Medical Lab Technology from a recognized University with three years of diagnostic / research work experience in the relevant subject from a recognized institution. (OR) Master's degree in Microbiology / Virology/ Biochemistry/ Medical Lab Technology from a recognized University
	Desirable Qualification and Experience	1. With working knowledge and understanding of standard molecular techniques, particularly nucleic acid extraction, PCR etc. 2. Work experience in diagnostic microbiology/ molecular biology laboratory, including sample collection, processing, and testing. 3. Experience of working as part of a research team
	Emoluments	Rs.31,000/- per month
	Age Limit	UR/EWS -30 Years; OBC – 33 Years (Including 3 years age relaxation); SC – 35 Years (Including 5 years age relaxation)
	Nature of Duties	a) Perform sample processing and nucleic acid extraction for COVID-19 testing b) Perform/ support rRT-PCR based COVID-19 testing c) Perform other COVID-19 testing related activities including followup with GCC/ hospitals regarding sample collection, receipt, sample line list, data management

	etc. in coordination with other lab staff. d) Perform any other work assigned by the Director/HOD-Lab/Supervisory officers
Duration	Six Months

5.	Name of the post	Data Entry Operator (Grade A)
	Number of posts	02 (Two) (UR-02)
	Place of posting	NIE, Chennai
	Essential Qualification	Intermediate or 12 th Pass from recognized board. A speed test of not less than 8000 key depressions per hour through speed test on computer.
	Desirable Qualification	Typing certificate in English Lower / Higher issued by State Government.
	Emoluments	Rs. 17000/- per month.
	Age Limit	UR-25 years
	Nature of Duties	a) Data entry work at Laboratory Division b) Data collection in tablet PC at NIE b)Any other work assigned by the PI/HOD-lab/Supervisory officer
	Duration	6 Months

6.	Name of the post	Multi Tasking Staff (Lab)
	No. of post	02 (Two) (UR-01, SC-01)
	Place of Posting	ICMR-NIE Chennai
	Essential Qualification and Experience	High School or equivalent
	Desirable Qualification	Experience in assisting sample collection, preparation of laboratory material for testing, general cleaning of laboratory equipment's, maintenance of lab cleanliness etc.
	Age Limit	UR-25 Years

	SC-30 Years (Including 5 years age relaxation)
Emoluments	Rs.15,800/- per month
Nature of Duties	<ul style="list-style-type: none"> a) Assisting in the collection and receipt of samples, lab supplies etc. b) Preparation of laboratory material for testing, carrying out sterilization c) Maintenance of laboratory equipment's and work areas. d) Bio-waste management e) Any other job as assigned by Director/ HOD-lab/ supervisory officer
Duration	6 Months

How to Apply:

Filled Application form along with supporting documents should be submitted through online to email id nieprojectcell@nieicmr.org.in on or before closing date 24.08.2020 up to 05:00 p.m.

Instructions to the candidates:

- 1) The application should be as per the prescribed format (Annexure – A).
- 2) Candidates should attach scanned photocopies of educational qualification and experience and other testimonials duly self – attested along with filled application.
- 3) The crucial date for determining the age limit shall be the closing date for receipt of application.
- 4) Experience certificate should clearly state the nature of work during the period of employment.
- 5) No - Objection Certificate from the current employer (for Govt. / AB / PSU Servants only).
- 6) All posts are contractual for the duration offered. The appointment may be renewed after every specific period subject to satisfactory performance and project requirement.
- 7) The incumbents selected will have no claim for regular appointments under NIE / ICMR or continuation of his/her services in any other project.
- 8) The Director, ICMR – NIE reserves the right to increase or decrease the number of posts of cancel the recruitment or re – advertise the posts, without assigning any reasons thereof, no further correspondence will be entertained in this regard.

- 9) Candidates are advised to check ICMR – NIE website regularly for further information, changes, which will be updated from time to time.
- 10) Incomplete applications without relevant attachments will be out rightly rejected.
- 11) **Relaxation of experience will be considered in case of deserving candidates for the posts of Project Scientist C (Medical/ Non Medical)**
- 12) **Date, Time and Place of Interview will be intimated by email separately to the eligible candidates.**

DIRECTOR

APPLICATION FORM FOR THE PROJECT POST**ICMR-NATIONAL INSTITUTE OF EPIDEMIOLOGY**

Second Main Road, TNHB, Ayapakkam, Chennai – 600 077

RECENT
PASSPORTSIZE COLOUR
PHOTO

Application for the post: _____

Name of the Project / Contractual Position for RT PCR Lab at NIE:
(Please tick as the case may be)

1)	Name (full in block letters)										
2)	Father's Name										
3)	Mother's Name										
3)	Date of birth (dd/mm/yyyy) & Age as on closing date of Application (24.08.2020)									-----Years	
										-----Months	
										-----Days	
4)	Sex										
5)	Applying under SC /ST / OBC/EWS / General	General / SC /ST / OBC/EWS (Circle the appropriate)									
6)	Are you Physically handicapped	YES /NO									
7)	Address for communication with pin code	Applicant Name : S/o/C/o: Door No : Street : Village/Town: Post : District : Pin code :									

8)	Mobile / Phone No. for contact	
9)	Email ID (mandatory)	

10) Educational Qualifications

No.	Exam Passed	Board / University	Year of Passing	% of Marks

11) Experience

Sl. No	Name of the Institution	Nature of employment*	Date of joining	Date of leaving	Years	Months	Days
Total							

* Provide Certificate of proof in support of your claim.

12) Publications (only for scientist post --- attach separate sheet, if space is not enough)

Sl. No.	Title of the paper	Name of the journal	First/co/ corresponding author	Impact Factor

Books/Chapter (only for scientist post --- attach separate sheet, if space is not enough)

Sl. No.	Title of the Book	ISBN	Role: Author/Editor etc.

13) Projects (only for scientist post –attach separate sheet, if space is not enough)

Sl. No.	Name of the project	Budget (in Rs.)	Funding Agency	Role: PI/Co-PI

14) Awards (only for scientist post –attach separate sheet, if space is not enough)

Sl. No.	Name of the award	Type: National/International etc.	Description of the award

15) Candidate, if currently working in ICMR-NIE Project, please give details :

Sl. No.	Name of the Project	Designation of the Candidate	Contract period		Years	Months	Days
			From	To			

* NOC from the PI should be enclosed.

16) Whether any relative is employed in ICMR, if Yes, please give details:

17) Any other information:

I hereby declare that the information furnished above is true, complete and correct to the best of my knowledge and belief. I understand that in the event of any of the information provided by me are found false or incorrect at any stage, my candidature / appointment shall be liable for cancellation / termination without notice or any compensation in lieu thereof.

Place:

Date:

Signature &

Name of the Candidate