File No. NITD/01/Admn/243/2019-20   20th August, 2020

REQUIREMENT FOR JOB OF TECHNICAL ASSISTANT (PURELY ON OUTSOURCE BASIS) FOR ENTERPRISE RESOURCE PLANNING CELL OF NIT DELHI FOR LIMITED PERIOD (ADVT. NO. 03/2020)

LAST DATE OF APPLICATION SUBMISSION: 13TH SEPTEMBER, 2020

The Institute invites online applications from qualified and experienced applicants for the job of Technical Assistant (01) for Enterprise Resource Planning Cell of the Institute. The deployment will be made through outsourcing agency and shall carry the pay in accordance with the rates prescribed for Minimum wages by Government of NCT of Delhi. Interested candidates with prescribed qualification may apply online. Shortlisted candidates will be informed for online interview as per the schedule given below. The deployment will be made through outsourcing agency is provisional subject to verification of all certificates and documents in original at the time of joining the Institute.

HOW TO APPLY:

Eligible candidates are required to send scanned copy of application form (properly filled and signed) along with their relevant documents through following e-mail:

1. establishment@nitdelhi.ac.in **for the job of Technical Assistant in the prescribed format available on the Institute website i.e. www.nitdelhi.ac.in on or before the last date i.e. 13th September, 2020 (upto 5.00 PM).**

NOTE:-
1. **No TA/DA will be paid by the Institute.**
2. **The selected candidate will be deployed through outsourcing agency as an Outsourced Staff with rates prescribed by the Government of NCT of Delhi regarding minimum wages.**
3. **Mere fulfillment of prescribed conditions would not entitle the candidate(s) to appear for online interview. The Institute reserves the right to restrict the number of candidates to be select for online interview to a reasonable limit on the basis of qualifications and experience higher than the minimum prescribed in the advertisement and other academic achievements.**
4. **No excuses in delay for application within stipulated date and time due to poor internet connectivity etc. will be entertained by the Institute**

REGISTRAR

Time Schedule

Last date of receiving online application (in prescribed format only) through email.	**13th September, 2020 upto 05.00 PM**
List of Eligible Candidates will be uploaded in Institute's Website or intimation through email to the eligible candidates only.	**18th September, 2020**
Online Interview of the Eligible Candidates	**Will be informed through an e-mail to shortlisted candidates.**
The selected candidate should be prepared to join within a week on receiving communication from outsource service provider.	

Any change in the above mentioned schedule will be placed on the Institute website. Candidates are requested to kindly visit Institute website for regular updates.

Eligibility Criteria

Age	30 years
Educational and Other qualifications required	**Essential:** First Class or equivalent Grade in B.E. / B.Tech. / MCA in relevant subject from a recognized University / Institute. Or First Class Diploma in Engineering in relevant Field with excellent academic record Or First Class Bachelor's Degree in Science from a recognized University or Institute Or Master's Degree in Science from a recognized University or Institute with at least 50% marks or equivalent grade **Desirable:** Candidate having experience in managing ERP system will be given preference.

राष्ट्रीय प्रौद्योगिकी संस्थान दिल्ली
NATIONAL INSTITUTE OF TECHNOLOGY DELHI

(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संस्थान

(An autonomous Institute under the aegis of Ministry of HRD, Govt. of India)

सेक्टर ए-७, इन्स्टिट्यूशनल एरिया, नरेला, दिल्ली-११००४०, भारत/ Sector A-7, Institutional Area Narela, Delhi-110040, INDIA

दूरभाष/Tele: +9111-27787500-503, फैक्स/ Fax: +9111-27787503

वेबसाइट/Website: www.nitdelhi.ac.in

APPLICATION FORM FOR THE JOB OF TECHNICAL ASSISTANT FOR ENTERPRISE RESOURCE PLANNING CELL OF NIT DELHI ON OUTSOURCE BASIS

1	Name of the Candidate (in block letters)	:	
2	Applied for the job	:	**Technical Assistant (ON OUTSOURCE BASIS)**
3	Father/Husband's Name	:	
4	Date of Birth	:	
5	Permanent Address	:	
6	Mailing Address & Contact No	:	
7	Email Address	:	
8	Contact Number (Mobile)	:	
9	Nationality	:	
10	Marital status	:	
11	Gender		
12	Category (General/SC/ST/OBC/EWS)		
13	Educational Qualification (from matriculation onwards)	:	

Sl. No.	Educational Qualification	Board / University	Year of Passing	Subjects	Percentage of Marks / Division Obtained

14. Work experience :

| Sl. No. | Name of the organization | Type of organization (Govt. /PSU/ Pvt.) | Post held | Period | | | Job Responsibilities | Total Emoluments drawn per month |
				From	To	Period in years & months		

15. Computer Proficiency :

16. Any near relation among staff of NIT Delhi. If yes, please provide following details:

Name of Person	Designation	Relationship with Candidate

17. Any other relevant information :

Name & Signature of the applicant

Date:

All documents (in original and one set of photocopies) in support of above application to bring at the time of interview (if called))/Document Verification.