

**ODISHA STAFF SELECTION COMMISSION**

Barrack No.1, Unit - V, Bhubaneswar - 751054

Advertisement No.IIE-74/2019/4608/OSSC; Date: 24.12.2019

COMBINED POLICE SERVICE EXAMINATION-2019 FOR RECRUITMENT OF 47 POSTS OF SUB-INSPECTOR OF POLICE, 13 POSTS OF STATION OFFICER (FIRE SERVICE) AND 44 POSTS OF ASSISTANT JAILOR ON CONTRACTUAL BASIS UNDER HOME DEPARTMENT, GOVERNMENT OF ODISHA.

POST CODE- (SIP/02)

Website: "www.osscc.gov.in"

**IMPORTANT:**

- Online application form will be available from Dt.26.08.2020 till Dt. 25.09.2020 by 11.55 P.M. Candidates are required to apply for the post through online mode only.
- Candidates must register their valid E-mail Id and Mobile no. while applying for the Post through online and keep the same active till completion of the recruitment process to receive important message from the Commission relating to this recruitment.
- There is no Edit option. The candidates are to be extra vigilant while filling up the information. Furnishing of any Wrong / False information will lead to cancellation of their candidature for the post.
- The online application submitted if found to be incomplete in any respect is liable for rejection and no correspondence in this regard will be entertained.
- Candidates shall not send the Detailed Application Form (DAF), copies of the certificate/documents or the originals to the Odisha Staff Selection Commission.
- The candidates shall upload the documents as listed at clause 7{from (i) to (xii) as applicable} of this advertisement in the document upload page, while applying for the post through online. The originals of the documents uploaded and a set of self attested Photo Copies of the same shall be submitted at the time of viva voce-cum-psychological Test for verification.
- The scanned copy of certificates / documents uploaded as per clause-7 of this advertisement must be in pdf format in prescribed file size & shall be clearly visible/ identifiable failing which the application will be rejected out rightly.
- The candidate applying for the post must go through the detailed advertisement and shall ensure that he/she fulfils all the eligibility criteria prescribed for the post as laid down in this advertisement.
- The candidates applying for the post shall be within 21 to 25 years of age as on 01.01.2019 with usual relaxation of upper age limit in case of SC/ST/SEBC & Women candidates. The Ex-Serviceman candidates are eligible for age relaxation to the extent of years of service they have rendered in Defence Forces of Govt. of India. In-Service Contractual Employees who have rendered at least one year of continuous service prior to commencement of the Odisha (Contractual Appointment) Rules, 2013 and are below 45 years of age as on 01.01.2019 are eligible to apply for the post.

- To be eligible to apply for the post, the candidate must be a graduate in any discipline from a recognised University. For the post of Station officer, a candidate must be a Science or Engineering Graduate from a recognised University or Institution.
- PWD candidates are not eligible to apply for these posts.
- Women candidates are eligible to apply for the post of Sub Inspector of Police and Assistant Jailor.
- The appointment will be initially on contractual basis carrying a consolidated pay of Rs.16880/- per month (for 1<sup>st</sup> year) as per Odisha Group-B posts (Contractual appointment) amendment Rules, 2017 notified vide Govt. in G.A. & P.G. Dept. Notification No. GAD-SC-RULES-0037-2017-19569/Gen dated 12<sup>th</sup> September 2017. The Service Condition shall be governed by Odisha Group-B Posts (Contractual Appointment) Rules, 2013 as per G.A. Department Notification No. 1147/Gen. dated 17.01.2014.
- Admission of a candidate for the Preliminary Exam/Physical Test/Main Written Exam & Viva-Voce-Cum-Psychological Test shall be provisional and would be on the basis of the information furnished by him/her in the on- line application form.
- If at any stage of recruitment process or thereafter, it is found that any information furnished by the applicant in his/her online application form is false/incorrect or the candidate has suppressed any relevant information or the candidate otherwise does not satisfy the eligibility criteria prescribed for the post, his/her candidature for the Post/Examination will be cancelled forthwith and he may be debarred from appearing any further recruitment examination conducted by OSSC either temporarily or permanently.
- There is weightage mark for NCC 'B'/ 'C' certificate, achievement in Sports i.e. winning medal in Open Sports Events at the level of State/National/International spots meet and representing country in International Sports events {as per clause-8 (iv) of this advertisement} and for possessing Degree/Diploma certificate in Fire Engineering (For Candidates of Fire Service only). The candidates claiming weightage Marks in the online application shall have to upload clear & identifiable documents in pdf format in the document upload page for calculation of weightage marks.
- The Male candidates as per their educational qualification may exercise their option for the post of S.I. of Police, Station Officer Fire Service & Assistant Jailor in order of preference for selection as per qualification prescribed for the post. The candidates having graduation in Science or Engineering may opt for the post of Station Officer (Fire Service) in addition to other two posts. The Women candidates are eligible for the post of S.I. of Police & Assistant Jailor. However the candidate will be allotted only one post as per his/her position in the final merit list, option exercised and category wise vacancy available in order of preference.

Online Applications are invited by using website '[www.osscc.gov.in](http://www.osscc.gov.in)' for the Combined Police Service Examination-2019 for selection of candidates to 47 posts of Sub-Inspector of Police, 13 Posts of Station officer (Fire Service) and 44 posts of Assistant Jailor under Home Department, Government of Odisha.

**1.How to apply:**

**The applicants have to go through the detail advertisement before filling up the online application form.**

1. (a) Aspirants have to apply online using the official website of the Commission “www.ossce.gov.in”. By clicking on the tab ‘online application’ in the home page of the website, different advertisements for online application along with different useful details will be displayed on the computer screen. The instructions provided in this Advertisement are required to be read carefully before proceeding to complete the online application process.

**There will be 2 links available under “Form Links” column for each advertisement.**

(i) **For Registration.**

(ii) **For registered user login.**

All the Candidates first need to complete the Registration process before filling the Application Form.

For Registration the candidate needs to click the link “**For Registration**” available in the Form Link section.

On clicking the link mentioned, he/she will be redirected to the Registration Form, where few basic details, as follows will be required to be filled up by the applicants correctly.

- i. **Nationality**
- ii. **Applicant’s Full Name**
- iii. **Applicant’s Father’s Name**
- iv. **Applicant’s Mother’s Name**
- v. **Name of the husband (In case of Married female applicant)**
- vi. **Gender**
- vii. **10th Standard Roll Number (As Mentioned in the Certificate)**
- viii. **10th Standard Year of Passing**
- ix. **10th Standard Board (Name)**
- x. **10th Standard Passed Exam Type**
- xi. **Whether passed minimum Seventh class exam. in Odia**
- xii. **Mobile Number**
- xiii. **Email Address**

All the above fields need to be filled in mandatorily by the applicants.

**Caution: The candidates must submit the correct data in this section as the subsequent sections will be automatically populated with the data filled in this section. No change in this section will be allowed after the candidates submit the registration process by clicking ‘I Agree’ box.**

Once the above details are filled in by the candidate, one CAPTCHA image will be shown to the candidate which, he/she needs to enter correctly in the field given below and then need to click the box “**I Agree**” for declaration and submit the ‘**Registration Form**’.

On Submitting the registration form a **unique Application Sequence No.** will be generated and will be shown to the candidate.

**Application Sequence No. generated will act as user id of the candidate for the post. E-mail and SMS will be sent to the candidates through his registered email id and mobile no intimating the ‘User id’ and ‘Password’.**

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Note:

The details submitted by the candidate for 10th Standard Roll Number (As mentioned in the Certificate), 10th Standard Board, 10th Standard Year of Passing & 10th Standard Passed Exam Type (Annual or Supplementary) Gender etc. need to be furnished correctly. Furnishing of any wrong information in the registration page may lead to rejection of the application and no request for correction of the same will be entertained. User registration is only required once during applying for a specific post/advertisement.

After successful submission of the registration form "Go to Application Form" & "Logout" button will be visible in the top right hand corner of the webpage.

Candidate can also click on the "Go to Application Form" to continue with the filling of the application form in the current session. Candidate can click the "Logout" button if he/she wishes to exit the current session.

**1. (b) For registered user login**

In order to fill in the Application form candidate needs to Click the link present under "For registered user login" present in the Form Link section.

The same will redirect the candidate to the login page of the Application Form. The candidate need to login using the 'User id' and 'password' he/she received after registration though e-mail as well as SMS in the registered mobile no. & e-mail id.

**Once the candidate successfully logged in to the application form he/she will be getting 4 tabs as follows.**

- 1. Personal Details**
- 2. Additional Details**
- 3. Qualification details**
- 4. Documents Upload**

All the detail data/information required in the above 4-tabs need to be furnished correctly by the candidate. The details submitted by the candidate during submission of the registration form will be auto populated in the respective fields of the application form.


The candidate have the option of filling the application form in more than one session but before logging out he/she needs to ensure that all the data filled in by him/her has been saved successfully by clicking "Save & Continue button" present in the end of the each tab.

Candidate can preview the application by clicking the "Preview Application" button present in the end of "Document Upload" tab as and when required.

All candidate mandatorily need to upload the scanned image of his/her recent passport size photograph and scanned image of his/her full signature in the on line application form which must be within max 80 kb (In Format supported -JPEG/JPG). **The applicants have to go through this detail advertisement before filling up the online application.**

Candidate can preview the application by clicking the "Preview Application" button present in the end of "Document Upload" tab as and when required.

All candidates mandatorily need to upload the scanned image of his/her recent passport size photograph and scanned image of his/her full signature in the on line application form which must be within max 80 kb (The Format supported is JPEG, JPG).

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In addition to the above requirement all the candidates need to upload the following documents in Document Upload section.

- i. **10<sup>th</sup> Standard certificate & Mark sheet** containing the 10th Standard Roll Number as given in the registration form. (Each File size max 300kb each, format supported pdf).
- ii. **Graduation Pass Certificate & Mark sheet** (Each File size max 300kb each, format supported pdf).
- iii. Candidate in the category of **SC, ST and SEBC** needs to upload caste certificate or self declaration as per **Annexure- 'A'/'B'** indicating his/her categories and sub-caste appended to this advertisement (refer to clause-7 of this advertisement. (File size max 300kb, format supported pdf). But such candidates have to submit valid recent caste certificate at the time of certificate verification on the date of viva-voce test.
- iv. Candidate Claiming "**Ex-Serviceman**" needs to upload **Discharge Certificate/I-card/NOC** which must indicate therein the date of joining, date of discharge & years of service rendered in Defence Forces in "**Document Upload**" section (File size max 300kb, format supported pdf).
- v. Candidates Claiming **weightage marks from NCC B/C certificate/ Sports achievement certificate** (as per Clause-8 of this advertisement)/ **degree/diploma in Fire Engineering** shall required to upload same (File size max 300kb each , format supported pdf) in Document Upload & Payment details section.
- vi. In-service Contractual employees under Govt. of Odisha having completed one year of continuous service prior to effective of Odisha Group-B post (Contractual Appointment Rules, 2013) as per G. A. Department Notification No. GAD-SC-Rules-0061-2013-1147/Gen dt. 17.01.2014) and Group-'C' & Group-'D' posts (Contractual Appointment Rules,2013 notified vide Govt. in G.A. Department Notification No.32010-GAD-SC-Rules-0009-2013/Gen dtd.12.11.2013 claiming age relaxation up to 45 years as on 01.01.2019 & weightage mark must upload the required engagement certificate issued by the concerned employer as per proforma prescribed by the Commission vide the Advisory Notice No.3568/OSSC dated 01.11.2019 available in the website of the Commission '[www.osscc.gov.in](http://www.osscc.gov.in).'
- vii. Candidates who has not passed Odia in H.S.C. Examination, he/she has to upload **Odia Pass Certificate in M.E. standard** (Class-VII) as per clause-5(c)(ii) (File size Max-300kb, format supported-pdf).

**The uploaded documents must be in pdf format, in prescribed file size, clearly identifiable /visible, otherwise the application is liable to be rejected out rightly and no correspondence in this regard will be entertained.**

The candidates are also advised to fill up relevant details under different tabs, mentioning Category, Sub-caste (in case of SC/ST/ SEBC category), Special Category, Present Address, Permanent Address, full marks, marks secured and percentage of mark in H.S.C (Excluding Extra Optional Marks), at +2 level (Excluding Extra Optional marks) and at Graduation level required for eligibility of the post. The candidates having graduation from Open Universities without prequalification at H.S.C and +2 Levels may mention the same at the relevant column. The filled in Application Form can be submitted by clicking on the '**submit button**'. Before submitting the online application the applicant must re-check the information filled in and ensure that the information provided and the scanned signature and scanned photographs are clearly

identifiable and visible and then click the 'submit button'. Except the candidates of ST & SC category, after clicking the "Submit" button the system will redirect the candidate to State Bank collect Portal for payment of Examination fees, the details of which has been furnished at Clause-2 of this advertisement. After successful payment of Examination Fees (as applicable) the Form will be submitted in the OSSC Website. In case of applicants in the category of SC & ST the form will be submitted directly.

After the form is successfully submitted, the candidate has to take the printout copy of the filled application form for future use.

**Note:**

- I. Candidates should note that GENDER, category (UR/SC/ST/SEBC), sub caste in case of ST/SC/ SEBC and Spl. Category (Ex-Serviceman/sports person) once submitted in the online application is final. Any request for change in the category/ Spl. Category/ Gender shall not be entertained by the Commission subsequently.
- II. As there is no Edit option, the candidates are to be extra vigilant while filling up all the information. Furnishing of any Wrong / False information will be liable for cancellation of the candidature/Application of the applicant for the post.
  1. (c) After the Form is successfully submitted, the candidate has to take out the printed copy of online application Form for future use and to submit the same at the time of certificate verification during Viva-voce-cum-Psychological Test, along with self attested copies of documents/ certificates as listed in the clause-7 of the advertisement.
  1. (d) Applications received through any mode other than online mode are liable to be summarily rejected.
  1. (e) The candidate by using the user ID and password may find out the status of his/her application and download Admission Letter/ Hall ticket for the examination at different stages by accessing OSSC website, clicking therein 'online application' tab, and thereafter clicking on the link present under "For registered user login" in Form Link section against that particular advertisement/post.
  1. (f) The candidate shall be provisionally allowed for different stages of recruitment process basing on the information furnished in the online application form. If at any stage of recruitment process or thereafter, it is found that any information furnished by the candidate in his application is false/incorrect or the candidate has suppressed any relevant information or the candidate does not satisfy the eligibility criteria prescribed for the post or has not paid the requisite examination fee, his/her candidature for the post will be cancelled forthwith. Further, OSSC reserves the right to debar such candidates from applying for other recruitment examinations conducted by OSSC either temporarily or permanently.
  1. (g) Candidates should possess a valid E-mail address & Mobile number which should remain active till publication of the final result pursuant to the Advertisement. The Commission shall not be responsible for any loss/ non receipt of message/information sent on the wrong/invalid e-mail address & mobile number provided by the candidate in the online registration form or for delay/non-receipt of information if a candidate fails to

access his/her E-mail or Mobile phone in time. Candidates will be allowed in the examination only if they possess a valid admission letter issued by the Commission and a valid Photo Identity proof issued by any Govt. Authority. The candidates are advised to keep constant touch with the website of the Commission [www.ossce.gov.in](http://www.ossce.gov.in) for further updates regarding the recruitment.

## **2. Payment of Examination Fees:**

**The candidates except SC & ST category have to pay a non refundable examination fee of Rs.200/-(Rupees two hundred)only. The fees can be deposited only through online mode using Internet Banking/ Debit Card/Credit card/UPI in SBI payment gateway linked with the online application form following the procedure as detailed below:-**

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| <b>Online Fee Depositing process in State Bank of India(SBI) through State Bank Collect Portal</b>  |
| <b>Important:</b> Candidate other than SC & ST category needs to "Make Online Payment" of Rs. 200/- for submission of online application form for the post.<br>Once SBI Collect portal of State Bank of India is opened, then <b>DO NOT</b> click Refresh or Back Button. |
| <b><u>Steps to be followed in SB Collect portal for Online Payment</u></b>  |
| 1. System will redirect you from online application form portal to State Bank Collect Portal after clicking on the 'Submit' button.   |
| 2. Kindly preview the application to check & confirm the details shown on the screen i.e Application Sequence No., Date of Birth, Name, Mobile No, e-mail ID, post & category etc., before clicking "Submit" Button.  |
| 3. Select any one of the Online Payment Option (Internet Banking/Debit Card/Credit Card/UPI) with bank charges as applicable mentioned therein.   |
| 4. Kindly make the online payment via Credit card or Debit card or Net Banking or UPI and retain the transaction slip for future reference.   |
| Candidates are advised to keep with them the copy of the e-receipt as a token of successful payment of required examination fee for future reference.   |
| Candidates are advised to make required payment using SBI MOPS for final & successful submission of form.   |

**\* SC & ST candidates are exempted from paying examination fee.**

## **3. Last date for receipt of applications:**

The last date for online submission of Application in response to this advertisement is 11.55 P.M. of Dt. 25.09.2020. The system will be automatically disabled from 11.55 P.M. of the said date after which the online application form for this particular post will not be generated any more at the candidate's end.

## **4. (a) Vacancy position & Scale of Pay:**

As per requisition submitted by the D.G. & I.G. of Police, Odisha, Cuttack, D.G. Fire Services, HGs & CD, Odisha, Cuttack and I.G. of Prisons & DCS, Odisha, Bhubaneswar the category-wise break-up of the total no. of posts to be filled up by this recruitment is as follows:

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| Sl. No       | Name of the post              | No. of vacancies    |                     |                     |                     |                      | Nos of vacancies reserved for Special categories |               |
|--------------|-------------------------------|---------------------|---------------------|---------------------|---------------------|----------------------|--|---------------|
|              |                               | SC                  | ST                  | SEBC                | UR                  | Total                | Ex-SM  | Sports person |
| 1            | Sub Inspector of Police       | 08<br>(W-03)        | 11<br>(W-04)        | 05<br>(W-2)         | 23<br>(W-07)        | 47<br>(W-16)         | 01   | Nil           |
| 2            | Station Officer(Fire Service) | 02                  | 04                  | -                   | 07                  | 13                   | Nil  | Nil           |
| 3            | Assistant Jailor              | 06<br>(W-02)        | 08<br>(W-02)        | 06<br>(W-02)        | 24<br>(W-09)        | 44<br>(W-15)         | 01   | Nil           |
| <b>TOTAL</b> |                               | <b>16</b><br>(W-05) | <b>23</b><br>(W-06) | <b>11</b><br>(W-04) | <b>54</b><br>(W-16) | <b>104</b><br>(W-31) | <b>02</b>  | <b>Nil</b>    |

Abbreviations: M-Men, W-Women, UR-Unreserved

NOTE:- ST- Scheduled Tribe,  
SC-Scheduled Caste  
SEBC-Socially & Educationally Backward Class,  
UR- Un-Reserved.  
Ex-SM-Ex-Serviceman

N.B:- (ii)The numbers of vacant posts to be filled up on the basis of this recruitment process are subject to change at any time at the discretion of the Commission/Requisitioning Authority which be duly notified in the Commission's website.

(iii) **Only Female candidates are eligible for the post S.I. of Police & Assistant Jailor. The Male candidates who have passed graduation in Science/Engineering from a recognised University shall be eligible for the post of Station Officer (Fire Service).**

(iv) **Persons with Disability are not eligible to apply for the posts.**

(b) **Scale of Pay & Condition of Service:** The appointment will be initially on contractual basis carrying a consolidated pay of Rs.16880/- per month (for 1st year) as per Odisha Group-B posts (Contractual appointment) amendment Rules, 2017 notified vide Govt. in G.A. & P.G. Dept. Notification No. GAD-SC-RULES-0037-2017-19569/Gen dated 12th September 2017. The Service Condition shall be governed by Odisha Group-B Posts (Contractual Appointment) Rules, 2013 as per G.A. Department Notification No. 1147/Gen. dated 17.01.2014 and the Combined Competitive Recruitment Examination for Group B posts of Orissa Police Service, Orissa Fire Service-2008 and respective service Rules.

### **5.ELIGIBILITY CRITERIA FOR THE POSTS.**

#### **5(a) Age:**

A candidate must have attained the age of 21 years and must not be above the age of 25 years as on 01.01.2019. Further the upper age limit is relaxable by 5 years in case of SC, ST, SEBC & Women candidates and by the total period of service rendered in Defence Service Personnel in case of Ex-Servicemen candidate. However, a candidate can avail only one type of age relaxation as per rule. To be eligible, candidates not enjoying any age relaxation of upper



age limit must not be earlier than 2nd January 1994 and not later than 1<sup>st</sup> January 1998. The Ex-Servicemen personnel having more than six months to be discharged from the forces as on the last date of submission of online application form are not eligible to apply for the post. However such candidates who are due to retire within six months from the last date of submission of on line application are eligible to apply for the posts. But such candidates shall have to submit the discharge certificate before the Certificate Verification Board on the date of Viva-Voce-cum-Psychological Test for verification of certificate for considering their claims under Ex-Serviceman category.

Once an Ex-Serviceman has joined the Govt. Service in civil side after availing the benefit as an Ex-Serviceman for his re-employment, his ex-serviceman status for the purpose of re-employment in Govt. Jobs shall cease to exist. However in such cases, he can avail age relaxation only. However as per clause-4 of O.M.No.36034/2014-Esst.(Res) dtd.14.08.2014 of Ministry of Personnel, Public Grievance and Pensions, Department of Personnel and Training, Government of India, if an Ex-Serviceman applied for various posts before joining any Civil Employment, he/she can avail of the benefit of reservation as Ex-Serviceman for any subsequent employment, provided the applicant as soon as joining any civil employment should give self declaration, undertaking to the concerned employer about the date wise details of application for various posts for which he/she has applied before joining in the said establishment. The applicant should furnish the copy of above declaration duly endorsed by the employer on the date of viva-voce test for consideration of the claim under Ex-Serviceman. Border Security Force, Indian Coast Guard, CRPF and other Para Military Forces are not within the definition of Ex-Servicemen.

However, the upper age limit is relaxable for in service contractual employees engaged by the Government or through manpower service provider agencies in the State Government Offices or the State Government of Odisha who have completed at least one year of continuous service on the date of publication of Odisha Group-C & Group-D posts Contractual appointment Rules,2013 and Group-B posts (Contractual appointment) Rules,2013. As such they must be less than 45 years as on 01.01.2019. They should upload the required certificate as per Clause-7(xi).

Date of Birth recorded in the High School Certificate such as Board of Secondary Education of Odisha, Cuttack/ Central Board of Secondary Education, New Delhi/ Indian Council of Secondary Education, New Delhi or equivalent certificate issued by the concerned Board/ Council will only be acceptable to the Commission.

#### **5(b) Educational Qualification**

The candidates must be a graduate in any discipline from a recognized University provided that for the post of Station Officer (Fire Service), a candidate must be a Science or Engineering graduate from a recognised University or Institution.

#### **5(C). General Eligibility Criteria**

A candidate in order to be eligible for the posts/appearing at the competitive examination must be

- (i) Nationality – Must be a citizen of India
- (ii) Knowledge in Odia – He shall be able to speak, read and write Odia and must have passed
  - (a) Middle School examination with Odia as a language subject; or
  - (b) Matriculation or equivalent examination with Odia as medium of examination in non-language subject; or

(c) Passed in Odia as language subject in the final examination of Class-VII or above from a school duly recognised by the Govt. of Odisha/ Central Government; or

(d) Passed a test in Odia in Middle English School Standard conducted by the Board of Secondary Education, Odisha.

(iii) Marital Status – A candidate if married must not have more than one spouse living;

(iv) Physical Fitness – A candidate must be of good mental condition, healthy and free from any physical defect likely to interfere with the discharge of his duties in the service. A candidate, who after such medical examination as the Government may prescribe, is not found to satisfy these requirements shall not be appointed to the service. **Physically handicapped persons shall not be eligible for recruitment under these services.** The candidates possessing the minimum physical standard as detailed at **clause-8(ii)** are eligible to apply for the post.

(v) **Eligibility of Government Employees:** Government servants, whether temporary or permanent, are eligible to appear in the examination provided they possess the requisite qualifications and are within the prescribed age limit. **Such candidates should submit the NOC from the concerned appointing authority at the time of Viva-Voce-cum-Psychological Test.**

**6. Option:** - Candidates applying for more than one post may fill up his/her option for posts at the appropriate column in the online application form in order of preference. The female candidates are eligible for the post of S.I. of Police and Assistant Jailor. Only the Male candidates having completed the Bachelor's Degree in Science or Engineering can exercise their option for the post of Station Officer (Fire Service). The option so exercised at the time of online application shall be final. However, while allotting the selected candidates to different posts, the candidate's eligibility for the said post, his/her position in the Common Merit List and category wise availability of vacancies will be taken into consideration. Each selected candidate will be allotted to only one post. **The decision of the Commission on allotment of candidates to different posts is final.**

**7. Certificates / documents to be submitted in the detailed application form ( DAF) by the candidates at the time of Viva-voce-cum-Psychological Test.**

The candidates qualifying in the Main Written Examination shall be required to submit the following documents at the time of certificate verification on the day of Viva-voce-cum-Psychological Test. The certificates/documents as listed below from (ii) to (xi) have to be submitted in original along with self-attested Xerox copies of the same and the copy of the application form during certificate verification. The original documents to be submitted during certificate verification must tally with the documents uploaded by the candidate except the declaration of caste certificate. The candidates claiming reservation/age relaxation under SC/ST/SEBC category must submit the valid caste certificate issued by the competent Authority to get reservation/age relaxation in the respective category.

- (i) Copy of the Online Application Form.
- (ii) Candidates of SC/ST/SEBC category shall enclose self attested photocopy of updated caste certificate for the purpose of employment, issued by the competent authority.
- (iii) HSC or equivalent pass certificate & mark sheet in support of declaration of age issued by the concerned Board/Council.
- (iv) +2 Arts/Science/Commerce/equivalent Examination Pass certificate & mark sheet.
- (v) Pass certificate of Degree examination in any discipline from a recognised University and mark sheet.

- (vi) In case of Ex-Servicemen, an attested copy of identity card & Discharge Certificate and the documents indicating date of joining, date of discharge and the period of service rendered in Defence Forces along with an undertaking that he has not availed of the benefit as Ex-Serviceman for his employment earlier.
- (vii) Candidates have to submit a certificate either of passing HSC examination with Odia as a compulsory subject, or in lieu there of a certificate of passing a language test in Odia of M.E. standard/Class-VII issued by competent authority/any educational Institutions duly recognised by Government of Odisha/Central Government. (refer to clause-5-c)
- (viii) In case of candidates already in Govt. Service, no objection certificate from the employer.
- (ix) For claim of weightage mark if any from sports achievement/NCC and for Fire engineering the candidate has to submit the Sports achievement certificates for winning medal in State level/National Level/International Level Open sports meet, NCC 'B'/ 'C' certificate, and Fire Engineering certificates. (refer to clause-8-iv) of this advertisement.
- (x) In-Service contractual employees claiming age relaxation and contractual In-service benefits must submit a Certificate from employer as per proforma prescribed by the Commission vide the Advisory Notice No.3568/OSSC dated 01.11.2019 available in the website of the Commission [www.osscc.gov.in](http://www.osscc.gov.in). (Copy enclosed as Annexure-'C' ).
- (xi) Self-attested copy of any of the Identity Card such as Voter's I. Card/PAN Card/Pass Port/Aadhar Card/ D.L. etc issued by any Govt. Authorities, with candidates' photograph there in.

**8. Plan of Examination:**

The recruitment examination shall consist of the following stages.

| Sl. No. | Stages of the Test/ Examination/ weightage Marks | Paper & Duration  | Marks     | Type of the Test  |
|---------|--|---|-----------|---|
| i       | <b>Preliminary Examination</b>                   | One paper of <b>One &amp; half hour duration. Qualifying Only.</b><br>Note: Candidates about 12 times of the vacancies in order of merit category wise basing on the marks in the Prel. Exam shall be shortlisted for appearing the Physical Tests. | 100 Marks | Objective type to be answered in OMR answer sheet. There will be negative marking of @ 0.25 marks for each wrong answer in the preliminary examination. The Commission at their discretion may conduct Online Test through CBRT mode. |
| ii      | <b>Physical Measurement and Physical Test</b>    | Qualifying in nature as per Physical Standards & qualifying Physical Test events prescribed at Clause-8(ii) of this advertisement.  | No marks  | <b>Physical Test</b> as prescribed at clause-8(ii). Candidates qualifying in the Physical Measurement & Physical Test shall be eligible to appear the Main Written Examination.   |

|     |   |   |   |  |
|-----|---|---|---|--|
| iii | <b>Main Written Examination</b>         | Three Papers in three sittings i.e. Paper-I-General English, Paper-II-Odia Language & Paper-III-General Studies   | 300 Marks (Paper-I-50 Marks, Paper-II-50 Marks and Paper-III-200 Marks) | Paper-I- 1&1/2 hours (Subjective Type)<br>Paper-II- 1&1/2 hours (Subjective Type)<br>Paper-III- -3 hours-Objective type with MCQ type. <b>There will be negative marking @ 0.25 marks for each wrong answer.</b> |
|     |   | For the Post of <b>Station Officer (Fire Service)</b> one extra <b>Technical paper of 200 marks including the above three papers.</b>   | Paper-IV-200 Marks  | Paper-IV-3hours-Objective type with MCQ type. <b>There will be negative marking @ 0.25 marks for each wrong answer..</b> Candidates qualifying in the Fire Test Events shall be allowed to appear the Test.      |
| iv  | Weightage Marks                         | For NCC 'B' & 'C' Certificate   | Maximum 15 Marks  | NCC-'C' Certificate - 15 Marks.<br>NCC-'B' Certificate- 10 Marks   |
|     |   | Sports achievement i.e. winning Medals in State level/National Level/International level  | Maximum 15 Marks  | As detailed at clause-8(iv) (B).   |
|     |   | Degree/ Diploma in Fire Engineering for the Post of Station Officer (Fire Service) Only. Candidates having their degree in Science /Engineering & qualifying in Fire Test Events & appeared the written examination in Paper-IV shall be awarded weightage mark for Fire engineering. | For Degree 10-Marks & For Diploma-5 Marks.                              | Degree in Fire Engineering-10 Marks.<br>Diploma in fire Engineering-05 Marks.  |
| V   | <b>Viva-voce and Psychological Test</b> | -   | 30 Marks  |  |
|     | <b>Total Marks</b>                      | For S.I. of Police /Assistant Jailor  | 330 Marks   |  |
|     |   | For Station officer Fire Service  | 530 Marks   |  |

Candidates qualifying in the Preliminary Examination shall have to appear the Physical Measurement & Physical Test. Those who will qualify in the Physical Measurement and Physical Test shall have to appear in the Main Written Examination. The Candidates qualifying in the Main Written Examination shall have to appear the Viva-voce-cum- Psychological Test. The qualifying marks in the Preliminary Test shall be such as may be fixed by the Commission. The marks obtained in the Preliminary Examination shall be qualifying in nature only.

Candidates, who obtained such minimum qualifying marks in the Main Written Examination part as may be fixed by the Commission at their discretion & Weightage marks if any from NCC 'B' / 'C' certificate, for achievement in sports events {(as detailed at clause-8(iv) (B)) & for fire Engineering {(as detailed at clause-8(iv) (C)) of this advertisement, taken together in order of merit category wise shall be called for the Viva Voce-cum-Psychology Test. The Test shall carry 30 marks (with no qualifying marks)

**8. (i) Preliminary Test (qualifying only)**

- The Preliminary Examination shall consist of one paper of 100 marks of one hour duration.
- The question shall be of objective type with multiple choices to be answered in OMR sheet/Computer Based Recruitment Test (CBRT) as per decision of the Commission.
- The questions shall be set proportionately from general science, current events of National & International importance, history of India and Odisha, Fundamentals of English grammar, Arithmetic of HSC standard, problem solving and reasoning. **The Commission at their discretion may fix a qualifying mark in the preliminary examination. Candidates about 12 times of the vacancies in order of merit category wise as per vacancies advertised shall be shortlisted in the Preliminary Examination to appear in the Physical Measurement and Physical Test.** The Candidates qualifying in the Preliminary Examination will be called for Physical Measurement & Physical Test. The date, time & venue of the Test will be intimated to the candidates through website of the Commission in due course.

**There will be negative marking of @ 0.25 marks for each wrong answer in the preliminary examination.**

**8.(ii) Physical Measurement & Physical Test (qualifying)**

The candidates qualifying in the preliminary test will be required to appear before the Physical Test Board(s) to be constituted by the Commission. The date and venue of such tests will be uploaded into the website of the Commission. The eligible candidates qualifying in the Preliminary Examination are required to access the Commission's website, '[www.osscc.gov.in](http://www.osscc.gov.in)' to download their admission letter to ascertain the date, venue and time of the test and to appear the Physical Test. This test is of qualifying in nature. The candidate must qualify the Physical Standard Measurement Test and Physical Efficiency Test as detailed below.

**(a) Physical Standard Measurements:**

| Category          | Height  | Weight   | Chest       |          |
|-------------------|---------|----------|-------------|----------|
|                   |         |          | Un-expanded | Expanded |
| General & SEBC(M) | 168 Cm. | 55 Kg    | 79 Cm.      | 84 Cm.   |
| General & SEBC(W) | 155 Cm. | 47.5 Kg. | -           | -        |
| SC/ST (M)         | 163 Cm. | 50 Kg.   | 76 Cm.      | 81 Cm.   |
| SC/ST(W)          | 150 Cm. | 45 Kg.   | -           | -        |

**(b) Physical Efficiency Tests:**

**For Men of all categories:**

1. For men of all categories, the **Physical Efficiency Tests** shall comprise of the following events.
  - (i) Running 1.6 Kms. in 8 minutes
  - (ii) Cycling 1.6 Kms. in 5 minutes.
  - (iii) Long jump of 3.66 Meters in length in three attempts.
  - (iv) Cross-country – 5 Kms. within 40 minutes
  - (v) Running over low hurdles of 77 Cm. heights, 100 meters with 10 flights, in 25 seconds.

**Besides, the above, the Male candidates having their graduation in Science/Engineering and appearing for the post of Station officer Fire Service shall have to qualify the following four additional Test in order to be eligible for the post.**

  - (vi) High jump -1.22 meter in 3 chances
  - (vii) Swimming - 100 meters
  - (viii) **Rope climbing:-** Candidate will be required to climb up to height of 6 Meters from the ground level using his hands only in 3 chances.
  - (ix) **Detecting Acrophobia:** There will be a test for detecting of acrophobia by ladder climbing up to 8 meters from the ground level in 3 chances only.

**2. For Women of all categories:**

- (i) Running 1.6 Kms. in 10 minutes
- (ii) Cycling 1.6 Kms. in 7 minutes
- (iii) Running over low hurdles of 62 Cm. heights, 80 meters with 10 flights, in 30 seconds.
- (iv) Long Jump of 2.77 Meters in length in three attempts
- (v) Cross-country – 4 Kms. within 40 minutes

**Note-1)** Failure in any of the Physical Measurement/ Test shall lead to disqualification of the candidate and he is not eligible to appear in further Test(s) of the recruitment examination. Any grievance or complaint in course of the Physical Test should be brought to the notice of the Chairman of the Physical Test Board instantly on the very day before completion of the Test and the decision of the Chairman of the Board in this regard shall be final and binding.

**2)** Candidates should appear in the Physical Test at their own risk. The Commission will not take any responsibility nor will accept any liability for any injury; damage or any type of loss that may accrued to a candidate during the course of the Physical Test. Candidates should satisfy themselves that they are physically and mentally fit to undertake Physical Test. **The candidates applying for the post are therefore advised to keep them physically fit to appear the Physical Test to be conducted by the Commission after the preliminary examination.**



**8. (iii) Main (written) examination (total 300 marks/500 marks)**

The candidates qualifying in the Physical Measurement & Physical Test will be allowed to appear in the Main Written Test which shall consist of the following Papers:

| Paper                                  | Subject         | Maximum Marks | Duration    | Remarks   |
|--|-----------------|---------------|-------------|---|
| Paper-I                                | General English | 50            | 1&1/2 hour  | Descriptive Type  |
| Paper-II                               | Odia Language   | 50            | 1 &1/2 hour | Descriptive Type  |
| Paper-III                              | General Studies | 200           | 3 hours     | Two parts-100 questions in each part. Objective Type with multiple choices of Answer. There will be negative marking of @ 0.25 marks for each wrong answer. |
| <b>Total marks</b>                     |                 | <b>300</b>    |             |   |
| Paper-IV<br>(for Station Officer only) | Technical paper | 200           | 3 hours     | Objective Type with multiple choices of Answer. There will be negative marking of @ 0.25 marks for each wrong answer.                                       |

The candidates applying for the post of Station Officer (Fire Service) will be required to appear in the Technical paper (paper-IV) in addition to other 3 Papers i.e. Paper-I, Paper-II & Paper-III.

**Paper-I : General English (50 marks)**

The aim of the paper is to test the candidate's ability to read and understand serious discursive prose and to express his ideas clearly and correctly in English. The pattern of questions will broadly include the following with graduation standard.

- (i) Comprehension of a given passage
- (ii) Précis writing
- (iii) Usage and vocabulary
- (iv) Short essay writing
- (v) Questions to test the Knowledge of grammar.

**The questions will be of descriptive type in which question cum-answer book will be used.**



**Paper-II: Odia Language (50 marks)**

The questions shall be of graduation standard to test the following.

- (i) Comprehension of a given passage.
- (ii) Letter/Application/Report writing.
- (iii) Usage and vocabulary.
- (iv) Short essay writing.
- (v) Translation from English to Odia.

The questions will be of descriptive type in which question cum-answer book will be used.

**Paper- III: General Studies (200 marks)**

- A. The nature and standard of questions will be such that a well-educated person should be able to answer them without having specialized study of the concerned subjects. The questions shall test general awareness of the candidates of a number of subjects covering various fields of knowledge as expected from any graduate. There will be 200 questions in two parts. Each question will carry one mark each.

**Part-I** - 100 questions, Objective Type with multiple choice of answers on the following subjects.

- i. Mental ability test of reasoning - 50 questions - 50 Marks
  - ii. Numerical ability and Arithmetic (H.S.C. Standard) - 50 questions - 50 marks
- Total- 100 Questions- 100 marks

**There will be negative marking of @ 0.25 marks for each wrong answer.**

**Part-II** - 100 questions, Objective Type with multiple choice of answers on the following subjects.

- i. General Science and recent scientific/technological developments- 20 Marks
  - ii. Current events of National and international importance - 20 Marks
  - iii. History of India from ancient times and Indian National Movement-20 Marks
  - iv. Indian and World Geography -20 Marks
  - v. Indian polity and economy -20 Marks
- 100 Marks

**There will be negative marking of @ 0.25 marks for each wrong answer.**

The paper on General Studies will include questions covering the following fields of knowledge.

(i) **General Science and recent scientific/technological developments;**

Questions will test the candidate's awareness in the field of science and technology, including matters of everyday observations and experience.

(ii) **Current events of National and international importance;**

Questions shall be to test the knowledge of significant National and International events and of the topics of social relevance in the present-day India.

(iii) **History of India from ancient times and Indian National Movement:**

Emphasis will be on testing general understanding of social economic and political aspects of the Indian History. Questions on Indian National Movement will relate to the nature and character of the nineteenth century resurgence, growth of Nationalism, attainment of Independence and role of leading personalities in the freedom movement.

(iv) **Indian and World Geography:**





Emphasis will more be on geography of India. The questions will relate to physical and economic geography of the country. It shall cover the main features of Indian agriculture and National resources.

**(v) Indian polity and economy;**

Questions on Indian polity and economy shall be on political system, Constitution of India, Panchayati Raj Administration, Principal features and characteristics of Indian economy, planning and economic development of India.

**(vi) Mental ability test of reasoning**

**(vii) Numerical ability test and Arithmetic of H.S.C. Standard;**

**TECHNICAL PAPER (only for Station Officer) – 200 marks**

The questions shall be set from physics and chemistry only. The questions shall be of +2 standard and objective type to be answered in the OMR Sheet. **There will be negative marking of @ 0.25 marks for each wrong answer.**

**8.(iv) Assessment of weightage marks:**

For NCC certificate holders, achievement in Sports and Degree or Diploma in Fire Engineering (for selection to the post of Station Officer, Fire Service), there shall be assessment of weightage marks on the basis of the following:

**Weightage marks:**

**(A) For NCC certificates (Maximum marks allotted – 15)**

The NCC 'B' certificate holders will be awarded additional 10 marks and NCC 'C' certificate holders will be awarded 15 marks.

**(b) For achievement in Sports (Maximum marks allotted – 15)**

**(B) Weightage will be given to the candidates for achievement in the following sports disciplines.** There is a provision for allotment of marks out of maximum 15 marks. The following sports disciplines have been specified for the purpose.

The sports achievements in the disciplines other than the said 26 disciplines shall not be eligible for award of marks.

(1) Athletics, (2) Archery, (3) Badminton, (4) Basketball, (5) Body Building, (6) Boxing, (7) Cricket, (8) Cycling, (9) Equestrian, (10) Football, (11) Gymnastics, (12) Hockey, (13) Judo (14) Kabaddi, (15) Karate Do, (16) Kayaking & Canoeing, (17) Lawn Tennis, (18) Power Lifting, (19) Rowing, (20) Shooting, (21) Swimming, (22) Table Tennis, (23) Tae Kwon Do, (24) Volleyball, (25) Weight Lifting, (26) Wrestling.

(B) For each of the 26 Sports disciplines above, there are National Sports Federations/Associations, recognized by the Department of Youth Affairs and Sports, Government of India. In case of team games such as Foot-ball, Cricket and Hockey, there are separate recognized National Sports Federations for men and women. The Indian Olympics Association is also a similarly recognized National Sports body for all the Olympic Sports disciplines. The marks shall be awarded for winning medals or positions either in the international competitive sports events or National Sports Championships or the State Sports championships organized (or in case of international sports events, the participation sponsored) either by the recognized National Sports Federations/Associations or Indian Olympic Association, or by the corresponding Odisha State Sports Association affiliated to the recognized national sports federations/associations.

(C) The sports events, not being the open national or State Championships, even if organized by the aforesaid recognized National Federations/Associations, or the corresponding affiliated Odisha State Sports Associations, shall not be eligible for award of marks for sports achievements.

(D) The sports achievements in the open National and State Championships organized for men, women, junior boys and junior girls only shall be eligible for award of marks.

(E) The sports achievements in sub-junior championships, even if organized by the recognized National Sports Federations/Associations, or corresponding Odisha State affiliated sports associations, shall not be eligible for award of marks.

(F) Sports achievements or participation in the open competitive international sports events organized for men, women, junior boys and junior girls only shall be eligible for award of marks, provided the participation was sponsored either by the recognized national sports federations/association or the Indian Olympic Association.

(G) It shall be the responsibility of candidates, who may produce certificates of their Sports Achievements, to establish that the sports events in question were organized by the recognized national sports federations/associations or under their aegis, by their corresponding affiliated State Sports Associations; or in case of international sports events, the participation was sponsored as required in the Government in Home Department Resolution No.PDA-II 99/2008/44178 dtd.25.09.2008 and that the sports certificates produced by them have been issued by the authorized office bearers of such national sports federations/associations or the affiliated state sports associations or the international sports organization. The sports certificate produced must identify the sports meet, the discipline, the event, the venue and the dates on which it was held. It must mention that it was either an open national championship or open state championship or an international competitive sports event. The sports achievement certificates issued otherwise than above shall not be eligible for the award of marks.

(H) A candidate must choose only one of his achievements in the aforesaid sports events for awarding the marks. Marks shall not be awarded for more than one achievement.

The marks shall be awarded for the following sports achievements only.

- |       |  |              |                 |
|-------|--|--------------|-----------------|
| (i)   | Winning a medal in open State Championships:   | <u>Marks</u> |                 |
|       | For gold medal . . .   |              | 6               |
|       | For silver medal . . .   |              | 4               |
|       | For bronze medal . . .   |              | 3               |
| (ii)  | Winning a medal in open national championships:  | <u>Marks</u> |                 |
|       | For gold medal . . .   |              | 10              |
|       | For silver medal . . .   |              | 8               |
|       | For bronze medal . . .   |              | 7               |
| (iii) | Representing the country and participating in a<br>Competitive international sports meet and<br>winning no medal . . . . . |              | <u>10 marks</u> |

- (iv) Winning medals in the competitive international sports

meets:

|                      | <u>Marks</u> |
|----------------------|--------------|
| For gold medal ...   | 15           |
| For silver medal ... | 13           |
| For bronze medal ... | 12           |

Note:- (1) The gold, silver and bronze medals, respectively, shall mean the first, second and third ranks, wherever the medals were not awarded: (2) Recognized national federation/association of various sports disciplines shall mean recognized by the Department of Youth Affairs & Sports of Government of India.

**(C) Weightage marks for Degree/Diploma in Fire Engineering.**

There shall be an assessment of weightage marks for the candidates possessing Degree/Diploma certificate in Fire Engineering for selection to the post of Station Officer (Fire Service) only. For the purpose 10 marks are prescribed for Degree in Fire Engineering or 5 marks for Diploma in Fire Engineering.

**8. (v) Viva Voce-Cum-Psychological Test (30 marks)**

There shall be a Viva-voce-cum-Psychological test to be conducted by the viva-voce board constituted by the Commission. For the purpose candidates numbering up to 3-times of the vacancies in order of merit category wise on the basing on the sum total of marks secured in the Main Written Examination and assessment of weightage marks if any secured by the candidates (taken together) shall be called for the viva-voce-cum-psychological test. **The Test shall carry 30 marks.**

**9. PLACE AND DATE OF WRITTEN EXAMINATION:**

The date/time/ venue of the Preliminary Examination, Physical Test, written examination, & Viva Voce-cum-Psychological Test will be conveyed to the eligible candidates in the admission letters, in due course through the website of the Commission which will be downloaded by the eligible candidates to appear the examination/test. The date of examination will be notified in due course through a public Notice which will be published in two leading local dailies as well in website of the Commission prior to about one month of the examination. Alert message will be also sent to candidates in their registered email id /mobile number. Candidates, after applying for the post are advised to keep constant touch with the website of the Commission to know further details about the examination.

**10. Admission letter:-**

The Commission shall upload the Admission letter of this recruitment examination at different stages (preliminary exam / Physical test/ Main Written Exam/ verification of documents for Weightage Mark /Viva-voce –cum-Psychological Test) of the admitted candidates on its Website. "[www.ossce.gov.in](http://www.ossce.gov.in)". Alert message regarding different stages of the examination will also be sent to the admitted candidates at different stages in the mobile number Registered by the candidate in the on-line application form. As such the candidates have to log on to the website of the Commission by clicking on the button 'candidate's login' and then provide 'user Id' and 'password' upon which the status of the application will be displayed on the screen. The candidates are advised to download their respective Admission letters and take print out thereof. The admitted candidates will **have to produce the admission letter at the**

**allotted examination centre for appearing in the examinations/tests.** The admission letter will carry intimation about the date, time and venue of the examination, and will bear the scanned photograph and scanned signature of the candidate with facsimile signature of the Secretary of Commission.

**No Admission Letter/ call letter at any stage will be despatched to any candidate by post.**

### **11. Selection Procedure**

The Common merit list shall be prepared basing on the sum total of marks secured by the candidates in the Main Written Examination, weightage marks if any, in NCC certificate/ Sports achievements and Marks secure in Viva-voce-cum Psychological Test. **A separate merit list shall be prepared for the post of Station Officer Fire Service taking into account the sum total of marks secured in paper-I, Paper-II, Paper-II & paper-IV, weightage marks if any of the candidates for holding a degree or diploma in Fire Engineering and other weightage marks (if any) and Viva-voce-cum-Psychological Marks.** The candidates shall be selected category wise in order of merit as per vacancies notified in the advertisement according to their order of preference for different services/posts subject to availability of vacancies in each service for sponsoring the same to respective requisitioning authorities. If the opted post is not available then the Commission at their discretion may allot any post to any candidate in order of merit subject to qualifying standards prescribed for the post.

The results will be published in due course in the Commission's website.

### **12. Disqualification:**

Any attempt, on the part of candidate to obtain support for his candidature, by any means, may be held by the Commission to disqualify him for admission to the examination at any stage.

### **13. Penalty:**

A candidate who is or has been declared by the Commission to be guilty of-

- a. Obtaining support for his candidature by any means; or
- b. Impersonation; or
- c. Procuring impersonation by any person; or
- d. Submitting fabricated documents, or documents which have been tampered with; or
- e. Making statements which are incorrect or false or suppressing material information, or
- f. Resorting to any other irregular or improper means in connection with his candidature for the examination; or
- g. Adopting unfair means during the examination; or
- h. Writing obscene language or pornographic matter in the scripts; or
- i. Misbehaving with fellow examinees or the invigilators in any manner in the examination hall; or
- j. Harassing or causing bodily harm to the staff employed/engaged by the Commission for the conduct of the examination; or
- k. Violating any of the instructions contained in the admission certificates; or
- l. Attempting to commit or as the case may be, abetting the Commission of all or any of the acts specified in the foregoing clauses shall be liable -'



- (a) to be disqualified by the Commission from the examination for which he is candidate; or
- (b) to be debarred, either permanently or for a specified period –
  - (i) by the Commission, for appearing in any examination or selection held by them; or
  - (ii) by the State Government, from entering to any employment under them; or
- (c) if the candidate is already in service under Government, to disciplinary action under the appropriate rules;

Provided that no penalty under this order shall be imposed except after –

- (i) giving the candidate an opportunity of making such representation to the Commission or Government, as the case may be, in writing as he may wish to make in that behalf, and
- (ii) taking into consideration the representation, if any, submitted by the candidate within the period allowed to him by the Commission or the Government as the case may be.

**NOTE:-i). Blue/Black ball point pen only shall be used for answering (ovalling) in OMR sheet; whiteners/erasers shall not be used in the OMR sheet.**

- i. The candidates are required to be in constant touch with the website of the Commission, 'www.osscc.gov.in' for detailed information about the programme of the examination/physical test/ viva-voce test, notice regarding rejection of the application, other important notices etc. and also keep track of publication of various notices relating to this recruitment to be published in the leading odia local daily newspapers for information.
- ii. Candidates should possess a valid E-mail address & Mobile number which should remain active till publication of the final result pursuant to the Advertisement. The Commission shall not be responsible for any loss/ non receipt of message/information sent on the wrong/invalid e-mail address & mobile number provided by the candidate in the online registration form or for delay/non-receipt of information if a candidate fails to access his/her E-mail or Mobile phone in time. Candidates will be allowed in the examination only if they possess a valid admission letter issued by the Commission and a valid Photo Identity proof issued by any Govt. Authority.

**WARNING**

- iii. Mobile phone or any other communication device is not allowed into the premises of the OSSC examination centre. The candidates are advised not to bring any such banned items to the examination centre venue. Any infringement of these instructions will entail debarment of the concerned candidate from the particular examination/future examinations.

By order of the Commission

  
Secretary

Annexure-'A'

Self Declaration

( At the time of applying for different posts to be filled up through  
OPSC/OSSC/OSSSC )

I Smt./Sri \_\_\_\_\_ Daughter/Son of \_\_\_\_\_ Age (as per advertisement) \_\_\_\_\_ Years \_\_\_\_\_ months \_\_\_\_\_ days, Caste (ST/SC/SEBC) \_\_\_\_\_ Resident of Village \_\_\_\_\_ P.O. \_\_\_\_\_ P.S. \_\_\_\_\_ Town (NAC/Municipality/Municipal Corporation) \_\_\_\_\_ Tahasil \_\_\_\_\_ District \_\_\_\_\_ Odisha, PIN Code \_\_\_\_\_, do hereby declare that the information given above is true to the best of my knowledge and belief . I am well aware of the fact that if the information given by me is proved false/not true, I will be liable for action as per law and all the benefits, if any, availed by me shall be summarily withdrawn.

Date :

Place:

Signature of the applicant

(Name of the applicant)

Annexure-'B'

ଆୟାଯୋଗାଣନାମା

(ଓଡ଼ିଶା ଲୋକସେବା ଆୟୋଗ/ଓଡ଼ିଶା କର୍ମଚାରୀ ଚୟନ ଆୟୋଗ/ଓଡ଼ିଶା ଅଧିକାରୀ କର୍ମଚାରୀ ଚୟନ ଆୟୋଗଦ୍ୱାରା ବିଭିନ୍ନ ପଦବୀ ପୂରଣ ପାଇଁ ଚୟନ ନିମନ୍ତେ ଆବେଦନ ସମୟରେ)

ମୁଁ(ଶ୍ରୀମତୀ/ଶ୍ରୀ).....ପିତା....., ବୟସ (ବିଜ୍ଞାପନ ଅନୁଯାୟୀ)ବର୍ଷ.....ମାସ.....ଦିନ.....ଜାତି(ଅନୁସୂଚିତ ଜନଜାତି / ଅନୁସୂଚିତ ଜାତି / ସାମାଜିକ ଓ ଶିକ୍ଷାଗତ ପଛୁଆ ବର୍ଗ)....., ବାସସ୍ଥାନ ଗ୍ରାମ/ଝାଡ଼)....., ପୋ/ଅ.....ଆନା....., ସହର (ବିଜ୍ଞାପିତ ଅଞ୍ଚଳ/ନଗରପାଳିକା / ମହାନଗର ନିଗମ)....., ଚହସିଲ ..... ଜିଲ୍ଲା ..... ଓଡ଼ିଶା, ପିନ କୋଡ ..... ଏତଦ୍ୱାରା ଯୋଗାଣ କରୁଅଛି ଯେ ମୋ ଦ୍ୱାରା ଉପରୋକ୍ତ ପ୍ରଦତ୍ତ ସମସ୍ତ ତଥ୍ୟ ମୋର ଜ୍ଞାତସାର ଓ ବିଶ୍ୱାସ ଅନୁଯାୟୀ ସତ୍ୟ ଅଟେ । ମୁଁ ଭଲ ଭାବରେ ଅବଗତ ଯେ, ଯଦି ମୋ ଦ୍ୱାରା ପ୍ରଦତ୍ତ କୌଣସି ତଥ୍ୟ ଅସତ୍ୟ କିମ୍ବା ମିଥ୍ୟା ପ୍ରମାଣିତ ହୁଏ, ତେବେ ମୁଁ ଆଇନ ଅନୁଯାୟୀ ଦଣ୍ଡିତ ହେବି ଏବଂ ମୋ ଦ୍ୱାରା ଉପଲବ୍ଧ ସମସ୍ତ ସୁବିଧା ମୋ ଠାରୁ ସମ୍ପୂର୍ଣ୍ଣ ଭାବେ ପ୍ରତ୍ୟାହାର କରିନିଆଯିବ ।

ତା.

ସ୍ଥାନ.

ଦସ୍ତଖତ.....

ନାମ.....

Annexum - e

ODISHA STAFF SELECTION COMMISSION, UNIT-V, BHUBANESWAR.

Email: [orissasse@gmail.com](mailto:orissasse@gmail.com), Tel.0674-2392833, FAX-2396011

No.HE-122 /2019- 3568 /OSSC.

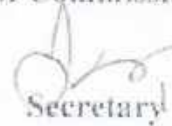
Date:- 01.11.19

**Advisory Notice to candidates claiming benefits available to in-service contractual employees under the In-service contractual appointment Rules while applying for different posts and services of Odisha Staff Selection Commission.**

Pursuant to Rule-3,4,5 & 8 of Odisha Group-'C' & 'D' Posts (Contractual Appointment) Rules-2013 published vide G.A. & P.G. Department Notification No.32010-Gen dtd.12.11.2013. and Rule-3,4,5 & 8 of Odisha Group-'B' posts(Contractual Appointment) Rules-2013 published vide G.A. & P.G. Department Notification No.1147/Gen dtd.17.01.2014. it is notified that candidates while applying for different State cadre Posts and Services under Odisha Staff Selection Commission and claiming benefits available to in-service contractual employees under the above mentioned Rules are required to upload a certificate from the Employer/Appointing Authority in the format as prescribed in **Annexure-'A'** to this Notice.

No certificate other than in the prescribed format shall be accepted by the Commission and will lead to forfeiture of the claim of the candidate to avail the benefits under the above said Rules.

By order of Commission.

  
Secretary 01.11.2019

## Annexure-A.

Format of certificate to be submitted by Contractual Employees under different offices of Government of Odisha claiming benefits under Contractual Appointment Rules-2013.

1. Certified that Ms/Mrs./Shri/Mr \_\_\_\_\_ S/O.  
\_\_\_\_\_ resident At \_\_\_\_\_  
Po \_\_\_\_\_, PS \_\_\_\_\_, Dist \_\_\_\_\_  
Date of Birth \_\_\_\_\_ has been engaged in this Office as  
\_\_\_\_\_ (post held) in Group-'B'/Group-'C' post on contractual  
basis from \_\_\_\_\_ to \_\_\_\_\_ as per this office Order  
No. \_\_\_\_\_ dtd. \_\_\_\_\_.(Copy enclosed) and has completed total  
\_\_\_\_\_ year of continuous service.

2. It is further certified that Mr./Ms/Mrs./Shri \_\_\_\_\_ has  
been engaged against the contractual posts created with concurrence of Finance  
Department vide their Order No./UOR No. \_\_\_\_\_ dtd. \_\_\_\_\_  
without following the recruitment procedure including ORV Act-1975.

OR

It is certified that the engagement of Mr./Ms/Mrs./Shri \_\_\_\_\_ is  
through Man power Service Provider Agencies i.e. \_\_\_\_\_ with  
concurrence of Finance Department vide their Order No. \_\_\_\_\_  
dtd. \_\_\_\_\_/UOR No. \_\_\_\_\_ dtd. \_\_\_\_\_

3. It is further certified that Mr./Ms/Mrs./Shri \_\_\_\_\_ has been  
engaged as \_\_\_\_\_ (Post held), prior to commencement of Odisha  
Contractual Appointment Rules,2013 and he/she has not been engaged under  
Temporary Plan Scheme/Temporary Establishment/Tenure Based post in this  
office.

Signature of Appointing Authority/Employer  
With seal