

ELECTION COMMISSION OF INDIA
India International Institute of Democracy and Election Management
Plot No.1, Dwarka Sector 13, Delhi- 110078

No. 590/IIIDEM/Academic Affairs/ Centre Head/2020

Dated: 02nd September, 2020

To,

Various Institutes/Organisations/Universities etc
 (including IIM & IITs & IIIDEM MoU partners)
 Under administrative control of Govt. of India
 &
 Various Law Schools
 Under administrative control of State Govt.

Handwritten notes:
 589/48
 17/09/2020
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 12-9

Subject: Filling up of various posts in the IIIDEM, Election Commission of India deputation basis – reg.

Sir/Ma'am,

I have been directed to state that IIIDEM was established by the Election Commission of India on 17th June, 2011 *inter alia* to train, prepare and equip election officials and other stake holders for delivery of free, fair and credible and error free elections. It also aims at sensitization, motivation and preparation of the machinery as well as the stake holders of the international democratic community and helping them in overcoming shortcomings and challenges of election management.

It is proposed to fill up the following posts on deputation basis from willing and eligible candidates from Organisations, Institutions and Universities etc. under the control of the Govt. of India (and also from prominent National Law Universities under the control of various State Governments): -

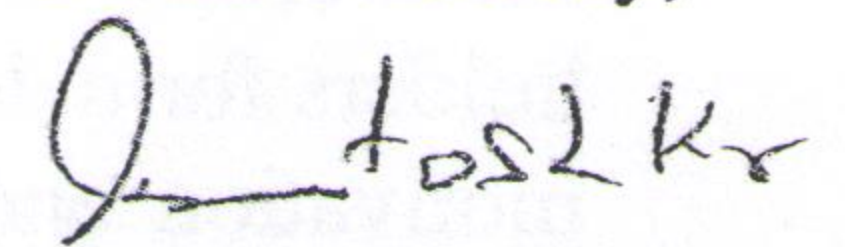
Sl. No.	Name of School/Centre under IIIDEM, ECI	Name of the Post	No. of Posts	Equivalent rank under the UGC Guidelines
1.	School of Election Management, Voter Education and Communication	Dean-School of Election Management and Technology	1	Professor
2.		Faculty/ Assistant Professor General Management	1	Assistant Professor
3.		Faculty/ Assistant Professor Election Management	1	Assistant Professor
4.	School of Electoral Law	Dean – School of Electoral Law	1	Professor
5.		Faculty/ Assistant Professor Electoral Law	1	Assistant Professor
6.	Research & Innovation in Democracy & Election Management	Head- Research and Innovation	1	Associate Professor

2. Information regarding goals and objectives of various schools/centres, conditions of eligibility and age limit etc. has been provided under Annexure A. The terms of deputation will be decided as per the guidelines issued by the DoP&T from time to time. In addition, the conditions of eligibility etc are to be decided in terms of gazette notification no. 271 dated 18th July, 2018 issued by the University Grants Commission (UGC) and the instruction issued by Department of Personnel & Training (DoP&T) from time to time.

3. It is requested that applications from willing and eligible candidates in the prescribed pro forma, as given in Annexure B may please be forwarded to the undersigned on or before 30th September, 2020. It is also requested that certified copies of ACRs/APARs at least for a period of 05 years, for the period ending on 31.12.18/ 31.03.19, to date, vigilance clearance and an undertaking for relieving in case of selection, in the form as at Annexure C to Annexure F may also be forwarded along with the application.

4. Application received after the last date or incomplete in any manner is liable to be rejected summarily.

Yours sincerely,



Santosh Kumar
(Under Secretary)

011-25303501

Filling up of various posts in the IIIDEM, Election Commission of India on deputation basis

I. Qualifications and eligibility criteria for the various posts to be filled on deputation basis are as follows: -

1. Dean-School of Election Management and Technology

- a. Age limit: - Not exceeding fifty-eight years on the closing date of receipt of application.
- b. Scale of Pay: - Level 14 (Rs. 1,44,200 – 2,18,200)
- c. Period of deputation: - Initially for 5 years
- d. Qualification: -i) An eminent scholar with Ph.D. in management with focus on communication/marketing/PR/Advertising and published work of high quality actively engaged in research with evidence of published work with a minimum of 10 publications as books and/or research/ policy papers.
ii) A minimum of ten years of teaching experience in university/college, and/or experience in research at the University/National level institutions/industries, including experience of guiding candidates for research at doctoral level.
iii) Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process.
iv) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS).

2&3. General Management Faculty / Assistant Professor and Election Management Faculty / Assistant Professor

- a. Age limit: - Not exceeding fifty-six years on the closing date of receipt of application.
- b. Scale of Pay: - Level 12 (Rs. 79,800 – 2,11,500)
- c. Period of deputation: - Initially for 3 years
- d. Qualification: -i) Good academic record as defined by the concerned university with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Masters' degree (essential) and/or PhD (desirable) in Management/Public Administration / Public Policy from an Indian University, or an equivalent degree from an accredited foreign university.
ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR.

iii) Notwithstanding anything contained in (ii) above candidates, who are, or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET.

iv) NET shall also not be required for such Masters Programmes in disciplines for which NET is not conducted.

4. Dean – School of Electoral Law

- a. Age limit: - Not exceeding fifty-eight years on the closing date of receipt of application.
- b. Scale of Pay: -Level 14 (Rs. 1,44,200 – 2,18,200)
- c. Period of deputation: - Initially for 5 years
- d. Qualification: -i) An eminent scholar with Ph.D. qualification(s) in Constitutional Law with 15 years of experience preferably teaching / papers in the areas of Electoral Reforms, Electoral Law & Processes and published work of high quality actively engaged in research with evidence of published work with a minimum of 10 publications as books and / or research / policy papers.
ii) A minimum of ten years of teaching experience in university/college, and/or experience in research at the University/National level institutions/industries, including experience of guiding candidates for research at doctoral level.
iii) Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process.
iv) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS).

5. Electoral Law Faculty/ Assistant Professor

- a. Age limit: - Not exceeding fifty-six years on the closing date of receipt of application.
- b. Scale of Pay: - Level 12 (Rs. 79,800 – 2,11,500)
- c. Period of deputation: - Initially for 3 years
- d. Qualification: -i) Good academic record as defined by the concerned university with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in LLM from an Indian University, or an equivalent degree from an accredited foreign university.
ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR.
iii) Notwithstanding anything contained in (ii) above candidates, who are, or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET.
iv) NET shall also not be required for such Masters Programmes in disciplines for which NET is not conducted.

6. Head- Research and Innovation

- a. Age limit: - Not exceeding fifty-six years on the closing date of receipt of application.
- b. Scale of Pay: - Level 13 A (Rs. 1,31,400 – 2,17,100)
- c. Period of deputation: - Initially for 3 years
- d. Qualification: -i) Good Academic record with a Ph.D. degree and having 15 years' experience (with 5 years' experience in Research and Development work in Social Sciences and related fields)
ii) A Master's Degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed).
iii) A minimum of eight years of experience of teaching and/or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry excluding the period of Ph.D. research with evidence of published work and a minimum of 5 publications as books and/or research/policy papers.
iv) Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process with evidence of having guided doctoral candidates and research students, as evidenced by Ph.D. thesis /co-authored books/publications in peer reviewed journals.
v) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS).

II. The Goals, Objectives of concerned Schools/Centres of IIIDEM, ECI are as follows: -

1. School of Election Management, Voter Education and Communication:-

Goal:

To conceptualize and design and implement new long term courses offered by IIIDEM. To promote and build social support in favour of participatory democracy and sustain it through electoral literacy and enlightened voter participation. To establish as a leading school on Media and communication related issues during elections

Objectives:

- To lay down complete program structure, enrolment procedures and implementation guidelines
- To oversee implementation of the long term academic programs to ensure successful outcomes
- Provide academic and intellectual support to all the Centres of IIIDEM.
- Capacity development for voter education.
- Developing and running direct voter education modules for people.
- Documentation of international best practices for voter education.
- Formalizing international cooperation in the field

- Capacity development for Media & Communication for all stakeholders.

2. School of Electoral Law

Goal:

To work as a Resource Centre on electoral laws and reforms including innovations.

Objectives:

- Archive/document different Electoral Laws/ Statutes/ Rules; Reforms/ Amendments; Seminal Cases, and Best Legal Practices, both at the national and international level
- Conduct research and develop appropriate materials on Electoral Laws
- Conduct Training Courses (both short and long term) on Electoral Laws and Practices for Election Officials and other stakeholders at the national and international level
- Facilitate dialogue between different stakeholders through workshops, conclaves, conferences and seminars, both at the national and international level.

3. Research & Innovation in Democracy & Election Management

Goal:

To work as advanced resource centre for electoral study, research & innovation.

Objectives:

- Undertaking, promoting and supporting research projects/ studies on election-related areas.

Filling up of various posts in the IIDEM, Election Commission of India on deputation basis

APPLICATION FORM FOR VARIOUS POSTS

1. Name:--
2. Address (including mail address & Mobile No.)

(a) Residence:

(b) Office:

Email:

WhatsApp No.:

3. Date of Birth –

4. Date of Superannuation –

5. Educational & Professional Qualification-

6. Whether educational & other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to those prescribed in the advertisement state the authority for the same)-

Self attested
recent passport
size photograph

Qualifications & experience required	Qualifications and experience possessed by the officer
Essential (i) _____ (ii) _____ (iii) _____	
Desirable/ preferable (i) _____ (ii) _____	

7. Please state clearly whether in the light of entries made above, you meet the requirements of the post:-

8. Details of employment in chronological order (enclose a separate sheet, duly authenticated by your signature, in case of need):-

Office/Institution/ Organization	Post held and service/cadre to which it belongs (nature of employment i.e. Regular / Temporary/ Ad-hoc to be specified)	From	To	Pay in the pay band and classification of post	Nature of duties

9. Details of present employment: -

- (a) Post held alongwith scale of pay & pay band, Central government/ State government/ University/ Autonomous organization etc.
- (b) Nature of appointment i.e. Regular/ Temporary/ Ad hoc/ deputation/Contractual etc.
- (c) In case the present employment is on deputation basis please state the initial date of deputation also the total period of deputation

10. Please explain in 100 words as to how your qualifications and experience, particularly job profile is relevant to the post applied for:-

11. Are you in the revised pay structure? If yes please give the date from which the revision took place and also indicate the pre-revised pay structure.

12. Whether belongs to SC/ST

13. Curriculum vitae, if any, Awards, Recognitions, papers published and other publications etc.

14. Any additional information, if any which you may like to mention in support of your suitability for the said post.

Name of applicant:

Signature:

Date:

Annexure- C

Filling up of various posts in the IIIDEM, Election Commission of India on deputation basis

Undertaking regarding relieving

It is certified that Sh. _____ presently holding the post of _____ in _____ satisfies the conditions of eligibility for the post of in _____ IIIDEM as prescribed in the advertisement. In case of selection, Sh. _____ will be relieved from _____ to join the post of _____ in IIIDEM.

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To be signed by HoD/
Authorized signatory
Name & Office Seal:
Date:

Filling up of various posts in the IIDEM, Election Commission of India on deputation basis

VIGILANCE CLEARANCE CERTIFICATE

Certified that no vigilance case or disciplinary proceedings or criminal proceedings is either pending or contemplated against Dr./Shri/Smt./Ms. _____ who has applied for the post of _____ in the _____ on deputations basis.

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To be signed by HoD/
Authorized signatory
Name & Office Seal:
Date:

Annexure – E

Filling up of various posts in the IIIDEM, Election Commission of India on deputation basis

NO PENALTY CERTIFICATE

Certified that no major/ minor penalty has been imposed during the last ten years on Dr./Shri/Smt./ Ms. _____ who has applied for the post of _____ in the _____ on deputations basis.

()

To be signed by HoD/
Authorized signatory
Name & Office Seal:
Date:

Filling up of various posts in the IIDEM, Election Commission of India on deputation basis

INTEGRITY CERTIFICATE

After scrutinizing Annual Confidential Report of Dr./Shri/Smt./ Ms. _____ who has applied for the post of _____ in the _____ on deputations basis, it is certified that his/ her integrity is beyond doubt.

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To be signed by HoD/
Authorized signatory
Name & Office Seal:
Date: