

No. IITD/IRD/MI01883G/260100

Dated: 23/09/2020

Advertisement No.: IITD/IRD/148/2020

Applications from Indian nationals are invited for Project Appointment under the following project. Appointment shall be on contractual basis with consolidated pay, renewable yearly or upto the duration of the project, whichever is earlier.


Title of the Project	To host DD-Robocon 2019 Competition at IIT DELHI during June 2019 (MI01883G)	
Funding Agency	Doordarshan Delhi	
Name of the Project Investigator	Prof. Subir Kumar Saha	
Deptt./Centre	Department of Mechanical Engineering	
Duration of the Project	Upto: 31/12/2021	
Post (s)	Consolidated Pay-slab / Fellowship	Qualifications
Sr. Project Assistant (Admin.) (1)	Rs.35,400-37,900-40,400-43,600-46,800-50,000/- p.m. plus HRA @ 24%	Graduate degree in Arts/Science/Commerce. At least 10 years work experience in the actual conduct of meetings/examinations and / or adequate experience of supervisory work as Jr. Superintendent level in a Govt. Office or in Educational Institutions particularly where student's activities are involved. Good knowledge in MS Office is MUST. Knowledge in Office procedures, purchase rules & regulations like GEM is desirable.

The candidates who are interested to apply for the above post should download **Form No. IRD/REC-4** from the IRD Website (<http://ird.iitd.ac.in/rec>) of IIT Delhi and submit the duly filled form with complete information regarding educational qualifications indicating percentage of marks/division, details of work experience etc. **by e-mail with advertisement No. on the subject line to Prof. Subir Kumar Saha at email id: sahayak2018@gmail.com**

IIT Delhi reserves the right to fix higher criteria for short-listing of eligible candidates from those satisfying advertised qualification and requirement of the project post and their name will be displayed on web link (<http://ird.iitd.ac.in/shortlisted>) **alongwith the online interview details. Only short-listed candidates will be informed for online interview.** In case any clarification is required on eligibility and/or research tasks regarding the above posts, the candidate may contact Prof. S.K. Saha at email id: **sahayak2018@gmail.com**

5% relaxation of marks may be granted to the SC/ST Candidates. In case of selection of a retired/superannuated government employee, his/her salary will be fixed as per prevailing IRD norms. अनुसूचित जाति / अनुसूचित जनजाति के उम्मीदवारों को अंकों की 5% छूट दी जा सकती है। एक सेवानिवृत्त सरकारी कर्मचारी के चयन के मामले में उसका वेतन वर्तमान आईआरडी मानदंडों के अनुसार तय किया जाएगा।

The last date for submitting the completed applications by e-mail is 08/10/2020 by 5.00 p.m. The shortlisted candidates who are called for interview should bring original certificates (both professional and academic) with a recent passport size photograph at the time of interview.


सहायक कुलसचिव, आईआरडी

वितरण

- Head of the Deptt./Centres/Units : It is requested that the contents of the above Advt. be brought to the notice of the staff working in your Deptt./Centre/Unit
- Webmaster, IRD : To put advertisement at IITD website.
- Notice Boards
- Advertisement file
- Prof. Subir Kumar Saha, PI, Department of Mechanical Engineering
- Copy to Chairperson, DRC/CRC
- Dr. Harshita Bhatnagar, RD Coordinator, (R&D) Wing

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