



मुंबई रेलवे विकास कॉर्पोरेशन लि.

(भारत सरकार, रेल मंत्रालय का एक सार्वजनिक उपक्रम)

MUMBAI RAILWAY VIKAS CORPORATION LTD.

(A PSU of Govt. of India, Ministry of Railways)

No. MRVC/E/65/2020(DA)

Date : 14-10-2020


The Secretary,
Railway Board,
New Delhi.

(Kind Attn : Shri C K Vinod, Under Secretary (Deputation))

Sub: Filling up the post of Executive Director (Finance), in IDA grade E-9
Rs.1,50,000-3,00,000 on Immediate absorption basis.

1. Mumbai Railway Vikas Corporation Ltd. (MRVC) is a vital project implementation organization working in the sensitive Mumbai Suburban area with a very lean organizational structure.
2. It is proposed to fill up one post of **Executive Director (Finance)** in IDA Grade E-9/ Rs.1,50,000-3,00,000, on immediate absorption basis, in the corporate office of MRVC Ltd. at Mumbai.
3. The detailed specification/requirement of the post is enclosed as **Annexure-I**. It is requested that the above post may kindly be given wide circulation in your Railways/Divisions/Units/Organisations.
4. Applications in the prescribed proforma along with (**Annexure-A, B, C, D**) of the eligible candidates (Railway officers or Railway officials on deputation or officials working in any other Railway PSUs) whose services can be spared immediately on selection together with the certificate from the competent authority (proforma **Annexure-E**) along with the below mentioned documents be forwarded to Dy.CPO, Mumbai Railway Vikas Corporation Ltd., 2nd Floor, Churchgate, Mumbai-400 020, latest by **3rd November 2020**. A scanned copy of the duly filled in and signed application in the proforma in PDF format may also be sent by candidate through e-mail to dycpo@mrvc.gov.in. Applications received after the above date/without the requisite certificates and necessary documents will not be entertained.
 - (i) Integrity certificate
 - (ii) DAR/Vigilance/SPE clearance certificate
 - (iii) Attested photocopies of the APARs for the last 5 years.
5. The candidate who applies for the post will not be allowed to withdraw their candidature subsequently.
6. The Vacancy Notice with Proforma of Application is also available on the website of the Corporation - www.mrvc.indianrailways.gov.in - 'News & Information' - 'Vacancy Notices' and Railway Board's website www.indianrailways.gov.in.

Encl : As above


(Sunil Udasi)
OSD to CMD 14/10/20

Copy to :-

1. All General Managers of Indian Railways
2. All CAOs of Indian Railways
3. CMD/MDs of all Railway CPSEs
4. CMD/MDs of all CPSEs

दूसरी मंजिल, चर्चगेट स्टेशन भवन, मुंबई - 400 020.

2nd Floor, Churchgate Station Bldg., Mumbai 400 020.

Tel. : 022-22195398 / 399 • Fax : 022-2209 6972 • Website : www.mrvc.indianrailways.gov.in

CIN : U45203MH1999GOI120765

**Filling up the post of Executive Director (Finance), in IDA grade E-9
Rs.1,50,000-3,00,000 on immediate absorption basis.**

1. Eligibility Criteria

(A) For serving Railway Officials including those working on deputation in MRVC or in any other PSUs.

- i) The incumbent should be an IRAS officer.
- ii) Candidate working in the relevant discipline in the Substantive Grade PB-4 scale Rs.37,400-67,000 with GP Rs.10,000/Level-14 for minimum 5 years' service in the grade and should have completed at least 25 years of Group-A service as on date of issue of Vacancy Notification.

(B) For Officials working in any other Railway PSUs

- i) E-9 in the scale of Rs.62,000-80,000/Rs.1,50,000-3,00,000 (Revised) of IDA (For officers of CPSEs)
OR
- ii) E-8 in the scale of Rs.51,300-73,000/Rs.1,20,000-2,80,000 (Revised) of IDA with at least 5 years of service in the grade of E-8 (For officers of CPSEs)

(C) Other conditions

- (i) The incumbent should have extensive experience in drawing up Accounts, Financial Control, Budgeting, Strategic Financial Expenditure and Investment Planning, Management Accounting, Project Accounting, Compliance with World Bank or any other Multi-lateral Funding Agencies and other co-ordination works.
 - (ii) The incumbent should have experience in Railway PSUs in minimum Senior Administrative Grade for at least 5 years.
 - (iii) Maximum age limit is restricted to 57 years as on date of issue of vacancy notification
 - (iv) The applicant should be technically suitable and physically fit.
 - (v) The selected candidates will be offered position in MRVC on permanent absorption basis with respect to his / her eligibility vis-à-vis his/her last position in Railways and length of service as per the MRVC Rules.
 - (vi) The Corporation offers attractive pay and other allowances/fringe benefits attached to the post/grade as per IDA pattern scale of pay.
 - (vii) An undertaking will have to be executed by the candidates that in the event of his/her selection as Executive Director (Finance) in MRVC, he/she will tender his/her resignation in his/her parent organization.
2. The Vacancy Notice with Proforma of Application is also available on the website of the Corporation - www.mrvc.indianrailways.gov.in - 'News & Information' - 'Vacancy Notices' and Railway Board's website www.indianrailways.gov.in.

ANNEXURE-A**PROFORMA OF APPLICATION ON IMMEDIATE ABSORPTION BASIS FOR THE POST OF
EXECUTIVE DIRECTOR (FINANCE)**

Affix here passport
size photograph

Personal Data

| | | |
|----|--|--|
| 1 | Name | |
| 2 | Father's Name | |
| 3 | Gender | |
| 4 | Service | |
| 5 | Department | |
| 6 | Category | |
| 7 | Date of Birth | |
| 8 | DITS (Date of Entry into Time Scale) | |
| 9 | Pay Level with basic pay as on date of application | |
| 10 | Present Designation & Railway | |
| 11 | Contact Details : | |
| | (a) Address | |
| | (b) Email ID | |
| | (c) Telephone (O) | |
| | (d) Telephone (R) | |
| | (e) Mobile Number | |

:2:

12. Educational / Technical Qualifications :

| Name of examination | Name of Board/University | Year of passing | Subjects | % of marks | Class/Division |
|---------------------|--------------------------|-----------------|----------|------------|----------------|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

13. Experience details :

| S.No. | Positions held since initial appointment | Name of Organisation | From | To | Nature of work |
|-------|--|----------------------|------|----|----------------|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

| | | |
|----|---|------------|
| 14 | Details of punishment if any in the last 10 years | |
| 15 | Details of awards, if any | |
| 16 | Have you ever been involved in any antinational activities (Tick) | (Yes / No) |
| 17 | Have you ever been convicted, if 'Yes', details | |
| 18 | Any criminal case lodged against you, if 'yes', details | |

19. Declaration

- i. I hereby solemnly affirm that the details furnished by me above are true and I am eligible for the post as per the criteria laid down in the vacancy notice.
- ii. I have not concealed any information. However, if any information furnished herein is found to be fraudulent, incorrect and untrue, I understand that I am liable to criminal prosecution and I also agree to forgo my appointment if made.
- iii. I agree to abide by the Rules and Regulations of MRVC.

Place :
Date :

(Name and Signature of the applicant)

UNDERTAKING

In the event of my selection as Executive Director (Finance) in Mumbai Railway Vikas Corporation Ltd., I will tender my resignation in my Parent Organization i.e.....

Signature : _____
Name : _____
Designation : _____
Organisation : _____
Date : _____

AFFIDAVIT

I,.....S/o..... do hereby solemnly affirm and declare that I am free from D&AR/SPE/Vigilance angle and no proceedings have been contemplated or pending against me in the present organization.

In case any information comes to my notice, I will inform MRVC of the same immediately.

I, further understand that if any adverse information comes to the notice of MRVC which was not disclosed by me, in addition to termination of service, other actions as deemed fit would be taken by MRVC.

Signature : _____
Name : _____
Designation : _____
Organisation : _____
Date : _____

VERIFICATION

I declare that the information furnished by me in the Application Form is true to the best of my knowledge and belief and that nothing has been concealed.

Signature : _____
Name : _____
Designation : _____
Organisation : _____
Date : _____

ANNEXURE-E

(Certificate to be furnished by the Employer/Head of Officer/Forwarding Authority)

1. Certified that the particulars furnished by are correct and he/she possesses educational qualifications and experience mentioned in the vacancy notice.
2. Also certify that –
 - (i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt.....
 - (ii) His/her integrity is certified.
 - (iii) His/her APAR dossier in original is enclosed/photocopies of the APAR for the last 5 years duly attested by an officer of the rank of JAG are enclosed.

Signature : _____
Name : _____
Designation : _____
Telephone No : _____
Office Seal : _____

List of enclosure :

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____
- 6 _____