



OIL AND NATURAL GAS CORPORATION LIMITED
AHMEDABAD ASSET, Human Resource & Employee Relations,
ONGC, Avani Bhavan, Chandkheda, Ahmedabad-380005
Telephone: 079-23266521 (Office), 079-23291289 (Fax)

Advertisement No. 2/2020 (AHMD)

Engagement of Doctors on Contract Basis at Ahmedabad Asset

Oil and Natural Gas Corporation Limited (ONGC), a "Maharatna" Public Sector Enterprise, and India's flagship energy major engaged in Exploration and Production of Oil and Gas in India and abroad, intends to engage Medical Officers on contract basis at its Ahmedabad Asset, District- Ahmedabad (Gujarat) on a consolidated honorarium.

Interested and eligible candidates are invited to appear for **Interview in-Person / Interview Through Online Method** for engagement on Contract Basis (from the date of engagement) till 30.06. 2022 for the following Positions :

A. Details of Posts, Essential Qualifications and Honorarium:

Name of Post	Number of Post						Emoluments	Qualification
	SC	ST	OBC	EWS	UR	Total		
Contract Medical Officer – General Duty (GDMO)	-	01	03	01	07	12	Rs. 72,000/- (Rupees seventy two thousand only) per month consolidated.	Bachelor of Medicine and Bachelor of Surgery (MBBS)
Medical Officer (Occupational Health-OH) #	-	-	-	-	01	01		
Total	-	01	03	01	08	13		

Candidates having training in occupational health/ public health or occupational medicine will be preferred.

02 (Two) selected candidates for the post of GDMO (1- UR, 1- OBC) and 01 (One) selected candidate for the post of MO-OH (UR) will be able to join immediately and rest of the 10 (Ten) selected candidates for the post of GDMO will be able to join from 01.01.2021 or earlier as decided by ONGC administration whichever is earlier

Interviews will be held by appearing in-Person OR through Online Method of Whatsapp/ Skype/ Zoom/ Google Meet/Webex, etc. as decided by ONGC management.

Note :

- None of the posts are reserved for Persons with Disability (PWD). However, the post of Contract Medical Officer-General Duty is identified suitable for PWD (OA=One Arm or OL=One Leg only), so eligible PWD candidates may also apply.
- There is no maximum age limit for eligibility.
- The Candidate must possess the essential prescribed qualifications as well as a valid registration with the concerned statutory authority (wherever applicable) **on or before the last date of submitting application**. Experience is desirable for all posts.

- iv. Nomenclature of qualifications shall be as prescribed by UGC/ Medical Council of India.
- v. The degree of MBBS should compulsorily be registered with Medical Council of India / State.
- vi. **Qualifications equivalent to the one prescribed in this advertisement including qualifications acquired from a foreign university will not be accepted.**
- vii. Where the posts specified in this advertisement are not reserved for any category (ies), a reserved category candidate can also apply provided he/she fulfills the criteria specified for the post. However he/she shall be treated at par with Unreserved category candidates.
- viii. Candidates seeking reservation under ST/OBC category, shall have to produce a certificate in the prescribed proforma ONLY, meant for appointment to posts under the Government of India, from the designated authority indicating clearly the candidate's caste/community, the Act/Order under which it is recognized as ST/ OBC and the Village/Town the candidate is ordinarily a resident of. They must also ensure that the name of their caste/community and its spelling in their caste/community certificate should be exactly as mentioned in the lists notified by the central government from time to time (for OBC category, list of castes recognized by the Govt. of India as OBC castes in the central list is available on the site <http://www.ncbc.nic.in> and for ST category, the list for each state is available on the site <https://tribal.nic.in>). A certificate containing any variation in the caste/community name will not be accepted. Further, the OBC certificate should also clearly indicate that the candidate does not belong to creamy layer as defined by the Government of India for applying to posts and services under the Central Government.
- ix. The OBC claim of a candidate will be determined in relation to the State (or part of the State) to which his/her father originally belongs. A candidate who has migrated from one State (or part of the State) to another should, therefore, produce an OBC certificate which should have been issued to him/her based on his/her father's OBC certificate from the State to which he (father) originally belongs.
- x. Candidates seeking reservation under EWS will have to submit at the time of registration, an Income and Asset Certificate issued by a competent authority. The prescribed format and the competent authority have been given in Department of Personal & Training Office Memorandum No. 36039/1/2019 – Estt (Res) dated 31/01/2019.
- xi. Prescribed format of the certificate for ST/OBC/PWD/EWS for employment in government undertaking is down-loadable from ONGC's website www.ongcindia.com.
- xii. Where in any recruitment year any vacancy earmarked for EWS cannot be filled up due to non-availability of a suitable candidate belonging to EWS, such vacancies for that particular recruitment year shall not be carried forward to the next recruitment year as backlog.

B. How to Apply

a) Candidates need to visit www.ongcindia.com to register on our online application site (Registration web link). The registration site shall remain open from 27.10.2020 to 05.11.2020.

b) After registration interested candidates for the Interview shall email their relevant documents as under:-

- i. Educational qualification documents i.e. SSC, HSC, MBBS certificates (Mark Sheet of all semesters and Degree Certificate).
- ii. Valid Registration Certificate with statutory registration council viz. Medical Council of India/State Council Registration certificate.
- iii. Proof of Higher qualification (if any) such as MD/MS - (Mark Sheet of all semesters and Degree / Diploma Certificate).
- iv. Scanned copy of any one Photo Identity proof like PAN Card, Aadhar Card, Passport, Driving license, Voter I Card.
- v. Scanned copy of recent passport size color photograph in jpg/jpeg format.

- vi. Valid Caste Certificate for ST/OBC/EWS (in case of OBC candidate caste certificate / Non Creamy Layer certificate should be in central government format) and the Income & Asset Certificate in case of EWS candidates.
- vii. PWD certificate (if applicable) i.e. certificate of disability should be issued by Civil Surgeon in case of PWD Certificate. The minimum degree of disability in order for a person to be eligible for any concessions / benefits would be 40%.
- viii. Experience Certificate (if any).
- ix. No Objection Certificate (NOC) from existing employer, if any (in case of Govt. / PSU employees)
- x. Address Proof.
- xi. Valid proof of change of name (in case, applicable).

c) The candidates are advised to mail all the documents & photograph in separate pdf files (for docs) & jpg/jpeg file (for recent color photo) to rectamd@ongc.co.in on or before 05.11.2020. All communications with the candidates shall be through SMS/ e-mail. If required, ONGC may seek additional / other documents after this date also.

d) In case of in-person interview, candidates will be required to bring the above documents in original along with a set of self-attested photocopies of documents and report to GM (HR)-Head HR-ER as per date, time and venue to be intimated.

e) Candidates will be informed about mode of interview i.e. to appear in-person or through online method with details of date, time and venue etc. In case it is decided to conduct interview through online method, the candidate should be able to connect through Google Meet/Zoom/Whatsapp, Webex, etc. as the case may be.

f) Candidates may please ensure that they are fulfilling all the requisite criteria prior to applying for the post failing which, their candidature is liable to be rejected/ cancelled at any stage of the recruitment process or even after selection.

C. Selection Criteria: Following weightages shall be assigned to different parameters in the selection process:

Qualification	70 marks (60 marks for essential qualification & up to 10 marks for any relevant higher qualifications)
Interview	30 marks
TOTAL	100 marks

Note:

- i. The breakup of 10 marks for such higher qualification shall be considered as follows:
 - a) Where a Bachelor's degree in the relevant field (M.B.B.S) is the minimum prescribed qualification, 5 marks shall be given to a Master's degree in the relevant field (e.g. MD/MS).
 - b) Further, additional 5 marks shall be given to a Post Master's qualification in the relevant field (e.g. M.Ch/ DM).
- ii. The higher qualifications considered for granting additional marks shall need to be in-line, for example an MBA in Hospital Administration shall not be considered as an in-line qualification where M.B.B.S. is the essential qualification.

D. Qualifying marks in the interview shall be 18 marks for UR/EWS/OBC and 12 marks for ST.

E. Finalization of Merit List

- i. Candidates who qualify in the interview shall be empanelled in the Merit List.
- ii. Offer of appointment shall be issued to the candidates based on their relative rank in the Merit List prepared on the sum total of marks scored by the candidate in qualification and interview.
- iii. In case of a tie in the total marks scored between two or more candidates, then the candidate who scores more marks in interview shall be considered senior. In case there too the marks are equal, then the candidate who is older in age shall be considered senior for issue of offer of appointment.

iv. For the post of Contract Medical Officer-Occupational Health, preference shall be given to the candidate who has a training in occupational health/ public health or occupational medicine. However, in case of tie between candidates who have the afore-mentioned training, then guideline as mentioned above in E (iii) shall be followed.

F. Appointment of selected candidates will be **subject to their passing the company's Medical Examination** as per standards laid down under ONGC Medical Examination of Employees Rules, 1996. Details of the rules are available on ONGC's Website at www.ongcindia.com

G. Important dates for determining Eligibility Criteria

<ul style="list-style-type: none"> Possession of Minimum Essential Qualifications as mentioned in this advertisement at para A, including possession of in-line higher qualification Valid Registration with the Statutory Council (wherever applicable) 	05.11.2020
<ul style="list-style-type: none"> Caste /Community certificate 	Validity of the OBC /EWS/ST certificate shall be tested with respect to the last date of registration (05.11.2020) [the caste/ community should be included in the list of OBC /ST as on 05.11.2020 for the state of which he/she is ordinarily a resident]

H. Important Dates

S.No	Particulars	Date
1.	Start of Registration	27.10.2020
2.	End Date for Registration	05.11.2020, 1800 hours
3.	End Date for Mailing relevant documents to rectamd@ongc.co.in N.B.: Candidates are advised to upload documents (pdf file) and photo (jpg/jpeg file) and give the file name begin with their name) which will help to track the file.	05.11.2020, 2359 hours

I. General Instructions:

- i. Engagement is purely temporary on contract basis for a period up to 30.06.2022. Contract tenure will commence from the date of joining.
- ii. Engagement on contract would be subject to medical fitness.
- iii. Selected candidates shall be required to sign a contract agreement as per the terms and conditions of ONGC. The contract shall end on expiry of the prescribed period and no separate notice shall be required to be given.
- iv. The contract can be terminated at any time by giving one month's notice, by either side.
- v. No claim for regular employment in ONGC, by virtue of this contractual engagement, shall be entertained at any stage.
- vi. Selected candidates will be paid consolidated monthly remuneration as mentioned above.
- vii. Twelve days Casual Leave will be granted in a calendar year on a pro-rata basis. One casual leave will be allowed for a month. Maternity leave will be granted to female doctors as per Maternity Benefit Amendment Act, subject to fulfillment of eligibility conditions laid down in the Act.
- viii. Candidature/contract of candidate(s) submitting false certificates or suppression/ submission of incorrect information shall be liable for termination/ disqualification/ rejection at any stage.
- ix. Only Indian nationals need apply.
- x. No TA/DA shall be paid for attending the interview.
- xi. The candidates should be ready to appear for interview in-person or through online method, as decided by ONGC.
- xii. Interested candidates fulfilling the above conditions should appear for an interview either in-person or

through online mode (to be decided later by ONGC). Candidates shall be intimated the date and time (also venue in case in-person interview) of interview through SMS/E-mail. Besides uploading scan copy of all relevant documents as advised above, Candidates will prepare to bring all original documents and one set self-attested including No Objection Certificate (NOC) from existing employer, if any (in case of Govt./ PSU employees) and color passport photograph, in case of in-person interview.

xiii. The selected candidates shall be posted in Ahmedabad.

xiv. For more information about the Company, you may please visit our website www.ongcindia.com.

J. Medical Facilities:

- i. In-house OPD facility in respect of self, spouse and two immediate dependents i.e. children and/ or parents. However, outside reference for medicine/ consultation shall not be permissible.
- ii. Family floater cover of Rs. 5 lakh for indoor treatment in respect of self, spouse and two immediate dependents i.e. children and/ or parents.

**GM (HR), Head HR-ER
ONGC Ahmedabad Asset**