

Karnataka Tourism Infrastructure Limited  
#49, West Wing Second Floor, Khanija Bhavan, Race Course Road,  
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No: KTIL/Notification/01/2020-21

Date:15.01.2021

**INVITATION FOR JOB APPLICATIONS**

The Managing Director, Karnataka Tourism Infrastructure Limited (KTIL) invites applications from interested candidates for various positions on contract basis. Eligible candidates may apply for the vacancies by sending their up-to-date resumes only in the prescribed Resume Format along with documentary proof for educational qualifications, experience and certifications to [ktilrecruitment@gmail.com](mailto:ktilrecruitment@gmail.com) by **31<sup>th</sup> January 2021**. A candidate can apply for only one position. Shortlisted candidates shall be called for document verification. Candidates whose document verification is successful shall be asked to appear for an interview by a panel of experts formed by KTIL. The number of candidates called for interview and the number of vacancies for that position shall be in the ratio of roughly 5:1.

Details of the advertisement, open positions, eligibility criteria, skill requirements, evaluation criteria and resume format are available on [www.karnatakaturism.org](http://www.karnatakaturism.org)

SL. No.	Position Name	Nos.
1.	District Tourism Consultant (DTC)	35
2.	PPP Specialist	1
3.	Heritage Advisor	1
4.	HR Officer	1
<b>Total Vacancies: 38</b>		

For any further clarifications contact:

Mr. Mallikarjun, Executive Director, Karnataka Tourism Infrastructure Limited, Government of Karnataka (Office Number – 080 - 22352727)

Sd/-  
Managing Director  
Karnataka Tourism  
Infrastructure limited

## **SELECTION OF CANDIDATES FOR VARIOUS POSITIONS IN KTIL**

Karnataka Tourism Infrastructure Limited (KTIL) is seeking to appoint qualified personnel in various domains to assist Department of Tourism, Government of Karnataka and KTIL in its day to day operations , implementation of projects and programs and business expansion plans. The positions are to be filled on contract basis for a period of one year subject to extension on an annual basis on candidate's performance and KTIL's requirements for another one year.

The document contains the following details:

- [POSITION – AGE, SALARY, ELIGIBILITY CRITERIA, SKILLS](#)
- [EVALUATION CRITERIA FOR EACH POSITION](#)
- [RESUME FORMAT](#)

Eligible candidates may apply for the vacancies by sending their up-to-date resumes only in the prescribed Resume Format along with documentary proof for educational qualifications, experience and certifications to [ktilrecruitment@gmail.com](mailto:ktilrecruitment@gmail.com) by 31<sup>st</sup> January 2021.

The due date of reaching applications via email at the office of Managing Director, KTIL is 31/01/2021. Physical submission of the application will not be entertained. Candidates must submit their applications only through the above - mentioned email id. No applications shall be entertained after the due date. No resumes shall be entertained in any other format than the prescribed Resume Format. Applications without adequate documentary proof shall be summarily rejected. A candidate can apply for only one position.

### **Company Overview:**

Karnataka Tourism Infrastructure Limited (KTIL) is positioned as an implementation arm of Department of Tourism, Government of Karnataka. KTIL shall implement tourism infrastructure projects of Department of Tourism, Government of Karnataka.

**POSITIONS – AGE, SALARY, ELIGIBILITY CRITERIA, SKILLS**

SL. No.	Position & no. of positions	Age as on date of notification	Consolidated Salary per month	Eligibility Criteria – Qualification and Experience (Minimum 50% marks in all examinations is necessary of qualification)	Must have skills
1.	<b>District Tourism Consultant (DTC)</b> <b>No. of Position : 35</b>	25 years to 38 years	Rs 30,000/- Consolidated Salary	<ul style="list-style-type: none"> <li>• Must be a full time MBA/ Master degree in Travel/Tourism/Hospitality with minimum 55% aggregate marks from AICTE / UGC recognized university</li> <li>• Minimum 3 years' of relevant experience working in Tourism sector.</li> </ul> <p><i>Please note : For the candidates with minimum 5 years' of experience working in Government Department/ Government Agencies in Tourism Sector will be given 2 years of age relaxation.</i></p> <p><i>(Relevant experience after the completion of post-graduation will only be considered)</i></p>	<ul style="list-style-type: none"> <li>• Good understanding of Tourism Projects</li> <li>• Strong Knowledge of MS Office especially MS Word &amp; MS Excel.</li> <li>• Good organizational skills</li> <li>• Excellent written and verbal communication skills</li> <li>• Proficient in English and Kannada</li> </ul>
2.	<b>PPP Specialist</b> <b>No. of Position : 01</b>	25 years to 50 years	Rs. 50,000 + VDA	<ul style="list-style-type: none"> <li>• Must be a full time MBA / PGDM with specialization in Finance with minimum 60% aggregate marks from AICTE / UGC recognized university</li> <li>• At least 5 years of experience in working in PPP Projects which includes preparing Financial Models,</li> </ul>	<ul style="list-style-type: none"> <li>• Good understanding of PPP Projects, preparation of Tender Documents, KPPP Act and e-Procurement procedures.</li> <li>• Should possess good computer knowledge.</li> <li>• Strong Knowledge of MS Office especially MS Word &amp; MS Excel.</li> <li>• Excellent written and verbal communication skills</li> </ul>

SL. No.	Position & no. of positions	Age as on date of notification	Consolidated Salary per month	Eligibility Criteria – Qualification and Experience (Minimum 50% marks in all examinations is necessary of qualification)	Must have skills
				<p>drafting of Bid Documents &amp; Concession Agreements and structuring of PPP Projects.</p> <ul style="list-style-type: none"> <li>• Experience in Tourism/Hospitality Industry shall also be given preference</li> <li>• Certification in PPP by Government / international bodies / Recognized universities shall be given preference <i>(Relevant experience after the completion of post-graduation will only be considered)</i></li> </ul>	<ul style="list-style-type: none"> <li>• Proficient in English and Kannada</li> </ul>
3.	<b>Heritage Advisor</b> <b>No. of Position : 01</b>	25 years to 50 years	Rs. 50,000 + VDA	<ul style="list-style-type: none"> <li>• Must be a B.E / B Tech with Specialization in Civil Engineering / B Arch with minimum 60% aggregate marks from AICTE / UGC recognized university</li> <li>• At least 5 years of experience in working in Heritage sector Projects which includes preparation of Detailed Project Report for Conservation of Monuments archaeological and heritage sites. <i>(Relevant experience after the completion of post-graduation will only be considered)</i></li> </ul>	<ul style="list-style-type: none"> <li>• Good understanding of Heritage Projects.</li> <li>• Should possess good computer knowledge.</li> <li>• Strong Knowledge of MS Office especially MS Word &amp; MS Excel.</li> <li>• Excellent written and verbal communication skills</li> <li>• Proficient in English and Kannada</li> </ul>

SL. No.	Position & no. of positions	Age as on date of notification	Consolidated Salary per month	Eligibility Criteria – Qualification and Experience (Minimum 50% marks in all examinations is necessary of qualification)	Must have skills
4.	<b>HR Officer</b> <b>No. of Position : 01</b>	21 to 38 years	Rs.30000 + VDA	<ul style="list-style-type: none"> <li>• Candidates with Masters in Tourism Administration (MTA) /Travel/ Hospitality/ MBA (HR) / PGDM (HR) with minimum 60% aggregate marks from AICTE / UGC recognized university</li> <li>• Graduate from AICTE / UGC recognized university with at least 5 years of experience in Administration Department in reputed private / govt. firms <i>(Relevant experience after the completion of post-graduation will only be considered)</i></li> </ul>	<ul style="list-style-type: none"> <li>• Strong management and organizational skills</li> <li>• Advanced Knowledge of Administrative structure of Firms</li> <li>• Should possess good computer knowledge</li> <li>• Strong knowledge of MS Office</li> <li>• Strong MIS reporting skills</li> <li>• Good People Management skills</li> <li>• Excellent written and verbal communication skills</li> <li>• Proficient in English and Kannada</li> </ul>

### EVALUATION CRITERIA FOR EACH POSITION

SL. No.	Position	Additional Weightage for <u>experience</u> over and above minimum criteria	Additional Weightage for <u>education</u> over and above minimum criteria	Additional Weightage for <u>certifications</u> over and above minimum criteria	Interview performance	Total Marks
1.	<b>District Tourism Consultant (DTC)</b>	<ul style="list-style-type: none"> <li>• <b>Experience in Tourism Sector</b> <ul style="list-style-type: none"> <li>➤ Greater than 3 years – upto 5 years relevant experience: in Tourism sector - <b>20 marks</b></li> <li>➤ Greater than 5 years – upto 10 years relevant experience in Tourism sector : <b>25 marks</b></li> <li>➤ 10+ years relevant experience in Tourism sector: <b>30 marks</b></li> </ul> </li> <li>• <b>Experience in Government Sector</b> <ul style="list-style-type: none"> <li>➤ 2 Marks for each year of experience in Government Sector up to <b>maximum of 10 marks</b></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• 70% + in 12<sup>th</sup> - <b>05 marks</b></li> <li>• 70% + in Graduation - <b>10 marks</b></li> <li>• 55% + in full time MBA/ Master degree in Travel/ Tourism /Hospitality – <b>10 marks</b></li> </ul>	<ul style="list-style-type: none"> <li>• Certified in MS-Office by KEONICS or equivalent certification through a minimum 3 months course – <b>10 marks</b></li> </ul>	25	100

SL. No.	Position	Additional Weightage for <u>experience</u> over and above minimum criteria	Additional Weightage for <u>education</u> over and above minimum criteria	Additional Weightage for <u>certifications</u> over and above minimum criteria	Interview performance	Total Marks
2.	PPP Specialist	<ul style="list-style-type: none"> <li>• <b>Relevant PPP Experience</b> <ul style="list-style-type: none"> <li>➤ Greater than 5 years – upto 7 years relevant experience: <b>10 marks</b></li> <li>➤ Greater than 7 years – upto 10 years of relevant experience: <b>15 marks</b></li> <li>➤ 10+ years relevant experience: <b>20 marks</b></li> </ul> </li> <li>• <b>Relevant PPP Experience in Tourism Sector</b> <ul style="list-style-type: none"> <li>➤ <b>Additional marks</b> for 3 years of Relevant PPP Experience in Tourism / Hospitality Domain OR Experience in working at least minimum of 3 PPP Projects in Tourism / Hospitality Domain : <b>20 marks</b></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• 60% + in Full time MBA (Finance) / PGDM (Finance) – <b>20 marks</b></li> </ul>	<ul style="list-style-type: none"> <li>• National /International Certification in PPP by Government / International Bodies / Recognized Universities <b>-15 marks</b></li> </ul>	25	100
3.	Heritage Advisor	<ul style="list-style-type: none"> <li>• <b>Relevant Heritage Sector Project Experience</b> <ul style="list-style-type: none"> <li>➤ Greater than 5 years – upto 7 years relevant experience: <b>10 marks</b></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• 60% + in B Tech (Civil) / B.E. (Civil) / B Arch – <b>25 marks</b></li> </ul>	NA	25	100

SL. No.	Position	Additional Weightage for <u>experience</u> over and above minimum criteria	Additional Weightage for <u>education</u> over and above minimum criteria	Additional Weightage for <u>certifications</u> over and above minimum criteria	Interview performance	Total Marks
		<ul style="list-style-type: none"> <li>➤ Greater than 7 years – upto 10 years of relevant experience: <b>15 marks</b></li> <li>➤ 10+ years relevant experience: <b>20 marks</b></li> <li>• <b>Relevant Heritage Sector Project Experience in Karnataka</b> <ul style="list-style-type: none"> <li>➤ <b>Additional marks</b> for 3 years of Relevant Experience in working in heritage monuments, archaeological and heritage sites in Karnataka : <b>15 marks</b></li> </ul> </li> <li>• <b>Relevant World Heritage Site project Experience</b> <ul style="list-style-type: none"> <li>➤ <b>Additional Marks</b> for Experience of working in 1 World Heritage Site project OR a site nominated for World Heritage Site – <b>15 marks</b></li> </ul> </li> </ul>				



SL. No.	Position	Additional Weightage for <u>experience</u> over and above minimum criteria	Additional Weightage for <u>education</u> over and above minimum criteria	Additional Weightage for <u>certifications</u> over and above minimum criteria	Interview performance	Total Marks
4.	HR Officer	<ul style="list-style-type: none"> <li>• <b>Relevant Experience in Administration Department of Firms/ Companies/Public Sector Enterprises</b> <ul style="list-style-type: none"> <li>➤ Greater than 5 years – upto 7 years relevant experience: <b>15 marks</b></li> <li>➤ Greater than 7 years – upto 10 years of relevant experience: <b>20 marks</b></li> <li>➤ 10+ years relevant experience: <b>30 marks</b></li> </ul> </li> <li>• <b>Relevant Experience in Government undertakings</b> <ul style="list-style-type: none"> <li>➤ Additional Marks for Min 3 years of Relevant Experience in Government undertakings: <b>20 marks</b></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• 60% + in Masters in Tourism Administration (MTA) /Travel/ Hospitality/ MBA (HR) / PGDM (HR) – <b>25 marks</b></li> </ul>	NA	25	100

## RESUME FORMAT

<Fill Sl. No. & Name of Position applied for as mentioned in Advertisement>

<Candidate Name>

<Candidate Address>

<Candidate D.O.B.>

<Candidate Mobile No.>

<Candidate Email Id>

### PROFILE SUMMARY

Category	Details
Highest Educational Qualification	SSLC / 10 <sup>th</sup> / PUC / Higher Secondary / Graduate / Post Graduate/M Phil / PhD
Total months of relevant experience in tourism sector as on <b>(15/01/2021)</b>	Years - Months
Age as on <b>(15/01/2021)</b>	Years - Months
Certification Details (if any)	Certificate Name & Details: <add more rows to include more certificates>

### PROFESSIONAL EXPERIENCE

Employer Name	Position	From	To	Details of Work undertaken that best illustrates capability to handle the task assigned for the applied Position
<add rows if required>				

### EDUCATIONAL DETAILS

Educational Institute Name	Qualification	Year of passing	% Marks
<add rows if required>			

### COMPUTER SKILLS

Skill <select none / basic / advanced>	MS Word	MS PowerPoint	MS Excel	Other Relevant software certifications done by the candidate as per Job requirement
Computer Skills	None / Basic / Advanced	None / Basic / Advanced	None / Basic / Advanced	None / Basic / Advanced

### LANGUAGE SKILLS

Language <select Yes / No>	Read	Write	Speak
<b>Kannada</b>	Yes / No	Yes / No	Yes / No
<b>English</b>	Yes / No	Yes / No	Yes / No

### DOCUMENT CHECKLIST

Category	Instructions <select Yes / No>	Enclosed
<b>Educational</b>	Enclose all educational certificates (e.g. school, graduation etc.)	Yes / No
<b>Experience</b>	Enclose all experience certificates (relieving / appointment letters from employers)	Yes / No
<b>Certifications</b>	Enclose all professional certificates (MS office, Tally, other trainings etc.)	Yes / No
<b>Valid Identity Proof</b>	Enclose valid proof of age	Yes / No