

Vacancy for Part-Time Research Assistant at iCALL Psychosocial Helpline, TISS

Name of Post	Part-time Research Assistant
Advertisement number	04/icall/23/2021
No of Posts	01
Last date of Application	15/01/2021
Duration of employment	12 months (Part-time)
Remuneration	Rs. 20000 per month

About TISS: The Tata Institute of Social Sciences (TISS) was established in 1936 and is a deemed university fully funded by the University Grants Commission, Government of India. TISS offers over 50 Master's Degree programmes from its Mumbai, Tuljapur, Guwahati and Hyderabad Campuses. Masters' programmes are offered in a range of socially relevant inter-disciplinary areas of Social Work, Social Sciences, Health, Management, Labor Studies and Habitat Studies. TISS is a research university with M. Phil. and Ph. D. programme and basic and applied research in a range of areas. A high degree of freedom and autonomy shape the positive work ethos and creativity in the Institute facilitating strong linkages between education, research, field action and Dissemination. The Institute provides significant space and resources for basic and policy research; and has research collaboration with some of the best universities and institutions across all continents. TISS offers a very challenging but fulfilling academic environment and opportunity to scholars committed to creating a just society through education, generation of knowledge and field action, and invites interested scholars in Social Sciences and allied disciplines located within and outside India to apply for faculty positions in its schools and centres. iCALL Psychosocial Helpline, a field action project of Tata Institute of Social Sciences which provides telephone email and chat based counselling services for emotional distress.

About iCALL Psychosocial Helpline:

iCALL Psychosocial Helpline; a field action project of the School of Human Ecology at the Tata Institute of Social Sciences Mumbai, provides counselling, support, information and referral to individuals in emotional and psychological distress, over the telephone, email and chat. The helpline currently runs six days a week, from Monday to Saturday, from 8 AM to 10 PM. Apart from service provision, iCALL engages in various research, capacity building and outreach efforts independently and in partnership with State Governments and NGOs across the country.

iCALL in partnership with United Nations Population Fund (UNFPA) is engaged in a capacity building initiative for One Stop Centre counsellors to address violence against women and girls. iCALL is inviting applications for the post of 'Research Assistant' to assist with the same.

Job profile – Research Assistant

The candidate shall report directly to the Programme Coordinator at iCALL, and shall assist with the following:

- Constructing the quantitative and qualitative tools and formats for undertaking data collection

- Travelling across various states in India and collecting primary data as and when required, after the pandemic.
- Transcribing and documenting the data
- Analyzing the data to help determine the training needs of counsellors
- Designing the content of a training curriculum as well as helping with conduction of the training
- Conducting trainings online as well as through contact classes in Mumbai, Madhya Pradesh and Rajasthan
- Writing monthly and weekly reports for periodic evaluation of the project
- Writing the reports for the project to be submitted to the UNFPA
- Helping with the organisation of a dissemination of the findings of the project in India
- Managing administrative processes within TISS for implementation of the project

Desirous candidates must:

- Have a post-graduate degree in mental health/ psychology/ social work/ public health from a recognized university
- Have experience of working in the area of adolescent wellbeing and mental health
- Have at least two years of experience as a researcher working with primary data
- Be extremely fluent with reading and writing in Hindi as well as English
- The position is for a period of one year, and will be extended depending on performance. Please note that this is a full-time position based out of Mumbai. The candidate will be offered a salary of 20000 per month. Candidate must be able to join immediately.
- Desirous candidates may send their resume to icallmtraining@gmail.com on or before 15th January 2020 with a subject line '**Application for the post of Part-Time Research Assistant**'. Late applications shall not be entertained. Only shortlisted candidates will be called for an interview at TISS.
- The selected candidate would have to be based in Mumbai for the duration of the project.

For enquiries contact:

Tanuja Babre
 Programme Coordinator
 iCALL Psychosocial Helpline, TISS

Project Director